Dr. Martha Garcia
President/CEO

President's Cabinet Action Notes
August 18, 2026

1. Cabinet reviewed and commented on the following standing items:
   a. Cabinet approved the following position to proceed with recruitment:
      - Administrative Specialist III (EOPS/CARE and CalWORKs) (Restricted Funds)

2. Monica Cantu Chan joined Cabinet to provide the 2026 Q1 IT Project Proposal Intake Report. For Quarter 2, six projects were advanced to the evaluation process, and all were approved. One project was deemed to be a service request. Incorporated in this review was alignment with Mt. SAC 2035. Every approved project is aligned with at least one Goal/Commitment. Proposals were scored using a rubric:
   1) Student Microsoft Account Migration/Integration
   2) Campus Communicator
   3) APU/MtSAC BSN Concurrent Enrollment
   4) Mountie Discount Program Website
   5) DL Certifications in Banner 9
   6) Time Ticketing Additions

3. Cabinet reviewed and approved the recommendation to house the Math Activities Resource Centers (MARCs) in the Academic Support and Achievement Center (ASAC) within the Library, Learning Resources, and Distance Learning Division.

4. Joe provided an update regarding letters that will be sent to students related to the Chancellor's Office Tax Offset Program and students' outstanding debt. The letters must now be sent to affected students three times before being submitted to the Chancellor's Office. Joe will share dates when these letters will be sent.

5. Cabinet approved a recommendation from the Foundation for a Naming Recognition Proposal related to a former Tilden-Coil employee, Remy Krzyszkowski. This recognition item will be in the Wildlife Sanctuary Recognition. The recognition item will be identified; it may be a plaque or bench.

6. Cabinet discussed topics for the Board Study Session agenda scheduled for October 10th.