



Proposal Approval Summary Form

This form must be completed, returned to the Grants Office, and reviewed by President's Cabinet before submitting a grant proposal. If you have any questions regarding this form or the proposal development process, please contact the Grants Office at grants@mtsac.edu.

Principal Investigator/Project Director

Name	Aaron Salinger	Department	Ethnic Studies
Email	asalinger@mtsac.edu	Phone	909-274-4584

Other Project Collaborators

Name	N/A	Department	
Name		Department	
Name		Department	
Name		Department	

Funding Opportunity Details

Opportunity Name	Catalyst Grant		
Sponsoring Agency	Second Nature		
Pass-through Entity (if applicable)			
Sponsor Type	☐ Local ☐ State ☐ Federal ☒ Private		
Proposal Type	☒ New ☐ Renewal ☐ Resubmission ☐ Amendment		
Submission Deadline	September 25, 2025		

Funding Amount	\$5000	Project Duration	1 year
Proposed Start Date	December 1, 2025	Proposed End Date	November 30, 2026

Does the opportunity require 501(c)(3) status?	☐ Yes ☒ No	If yes, the project team must coordinate the submission with the Mt. SAC Foundation.
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Are indirect costs allowed? (check appropriate box)	☒ Yes ☐ No	Indirect Cost Rate (if applicable)	up to 10%
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Is match required? (check appropriate box)	☐ Yes ☒ No	Match Amount (if applicable)	
If match is required, how do you intend to satisfy this requirement?			

Project Summary

Use the following prompts to provide an overview of the proposed project. If desired, attach additional information to this form.

Project Description What need will the project address? What activities will be implemented?	The college's Climate Commitment and Environmental Justice Committee (CCEJC) E-Bike Pilot Project is a 1-year e-bike rental pilot program to address climate action challenges, specifically reducing emissions and advancing environmental justice. Cars are economically out of reach for many Mt. SAC students, and the funds from the Catalyst Grant will enable the college to launch the first phase of the pilot program to provide students experiencing transportation insecurity with a means to get to campus. The funds would cover the deposit and monthly rental of e-bikes from GoSGV for 15 students (includes a charger, lock, and repairs for basic wear and tear); the students will apply directly with GoSGV for the REAP pricing for income-eligible residents of the San Gabriel Valley, and the college will pay the fees with the funds from the Catalyst Grant.
Expected Outcomes What are the project's expected benefits/outcomes?	This pilot program would show how the college can help students commute to and from campus independently, while reducing emissions, and increasing equitable access to higher education. Poorer communities are disproportionately affected by climate change, and sustainable choices are often time or cost-prohibitive. Single-occupancy vehicles are economically out of reach for so many of our students. If they're working multiple jobs and attending school, it's challenging to align it all with public transportation schedules and an electric car, even with rebates, is not within their budget. Additionally, some differently abled students are unable to drive. With the success of the pilot, we could seek additional funding to expand the program and offer it to more students. As cities around the college grow their bike path networks and programs like the GoSGV e-bike rental program, the college must also show its dedication to reducing emissions by promoting and facilitating more sustainable commuting options and strengthening its partnerships with these cities and organizations.
Partners If applicable, list partners and their roles in the project. Will Mt. SAC issue sub-awards?	The college's Climate Commitment and Environmental Justice Committee (CCEJC) would work closely with the college's Basic Needs Office to identify participants eligible for the GoSGV REAP program as well as share the information on other e-bike pricing tiers as a resource for all students. Facilities would be involved to ensure that the 20 bike racks on campus are in good working order. The student Environmental Action Group for a Livable Earth (EAGLE) club has also expressed interest to promote the use of more sustainable ways to commute to campus.
Budgetary Needs Describe the project's budgetary needs. For personnel, specify type(s). For faculty reassignment/overload requests, specify the names and planned allocation of time.	The funds needed are to cover the cost of rental from GoSGV's REAP program: \$3500 to cover the \$250 deposit for 14 e-bikes \$1050 to cover \$75/year rental fees for 14 e-bikes (includes bike lock, charger, and repairs for basic wear and tear) \$450 indirect costs \$5,000 total
Sustainability Plan What is the plan for continuing grant activities beyond the project period?	With the success of the pilot, the Sustainability Grant Writers could seek additional funding to expand the program and offer it to more students, staff, faculty, and members of our community.

Assurances

- ☒ As the Project Lead, I acknowledge the responsibility associated with this role and will conduct the proposed project in accordance with the terms and conditions of the sponsoring agency and the policies of the College.
- ☒ If the proposal described herein is funded and accepted by the College, I will be responsible for meeting the requirements of the award, including, but not limited to, providing the proper stewardship of sponsored funds and submitting all required progress reports and deliverables on a timely basis.
- ☒ If sponsored funds are used for personnel, I understand that the College makes no ongoing commitment beyond the project period.
- ☒ Where funds are requested for lecture hour equivalents, I have reviewed this request with my Educational Administrator, and they support the reassignment/overload request.

Aaron Salinger Digitally signed by Aaron Salinger
Date: 2025.09.08 16:06:03 -07'00'

09/08/2025

Professor

Signature of Project Lead

Date

Title

Approval

Approvals represent general approval of details outlined in the project summary, but they do not represent specific approval of personnel titles, classifications, salary rates, or other issues governed by College policy and collective bargaining agreements.

Hoover, Karelyn Digitally signed by Hoover, Karelyn
Date: 2025.09.11 12:21:50 -07'00'

9.11.25

Dean, Humanities & Social Sciences

Signature of Responsible Administrator

Date

Title

Kelly Fowler,
Ph.D. Digitally signed by Kelly Fowler,
Ph.D.
Date: 2025.09.11 13:39:19 -07'00'

9.11.25

Vice President, Instruction

Signature of Responsible Vice President

Date

Title

Review by President's Cabinet

Date of Review	☐ Approved ☐ Conditionally Approved ☐ Denied
Comments	

DRAFT - Second Nature Catalyst Grant Request

Other Operating Expenses and Services	Request
Deposits for e-bikes: 14 e-bikes x \$250/e-bike	\$ 3,500
Rental fees for e-bikes (including bike lock, charger, and repairs for basic wear and tear): 14 e-bikes x \$75/e-bike	\$ 1,050
<i>Total Other Operating Expenses and Services</i>	\$ 4,550

	Request
Total Direct Costs	\$ 4,550
Indirect Costs: 10% of Total Direct Costs	\$ 450
Total Costs	\$ 5,000

Maximum Request	\$ 5,000
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