

MT. SAN ANTONIO COLLEGE
EMPLOYEE CHANGE OF STATUS

Employee Name: Daniel Gibson

BANNER ID: A01424953

Effective Date of: *Updated to 7/1/2025

*Effective End Date:

Change:

☒ Classified ☐ Confidential ☐ Faculty ☐ Manager

TYPE OF ACTION(S)	FROM	TO
☒ PERMANENT CHANGE(S) ☐ Account Number ☐ Departmental Change ☒ Hours ☐ Months ☐ Promotion ☐ Reclassification ☐ Shift Change ☒ Add Shift Differential ☐ Remove Shift Differential ☐ Other ☐ SEPARATION ☐ Dismissal ☐ End of Assignment ☐ Lay Off ☐ Release from Probation ☐ Resignation ☐ Retirement ☐ 39 Month ☐ Other ☐ TEMPORARY CHANGE(S) ☐ Additional Assignment (P/T Classified Employees) ☐ Administrative Leave ☐ Paid ☐ Unpaid ☐ Change of hours/months ☐ Percentage of Full-Time ☐ Increase from _____ to _____ ☐ Decrease from _____ to _____ ☐ Substitute/Interim (Out-of-Class) ☐ Other	Job Title: Community Services Officer Department: Police & Campus Safety Account No: 17631 631000 211000 695000 -2100 Percentage: 80 100% Parking Account No: _____ Percentage: _____ Total Hours/Week: 32 Number of Months: 12 Days of Week: Monday - Thursday Shift Hours: 1:00 pm - 9:30 pm BUDGET USE ONLY Position No.: CA9526 Contract No.: 213296 HUMAN RESOURCES USE ONLY Range, Step: _____ Longevity: _____ Differential: _____ Job FTE: _____ Pay Rate: \$ _____ EXPLANATION OF CHANGE (attach additional documentation if necessary): Increase hours to full-time. 9 /80 schedule with every other Tuesday off. Add shift differential for working Saturdays. FTE Increase from 0.800 to 1.000 approved Current Shift differential: 3% for nights; adding 3% for weekends, total 6%. THE FIRST SIX MONTHS WILL BE FUNDED WITH THE VP DISCRETIONARY UGF WHILE THE HIRING PRIORITIZATION IS COMPLETED. FS.	Job Title: Community Services Officer Department: Police & Campus Safety Account No: 17631 631000 211000 695000 -2100 Percentage: 100 Parking Account No: _____ Percentage: _____ Total Hours/Week: 40 Number of Months: 12 Days of Week: Tuesday - Saturday (9/80 Schedule) Shift Hours: Tues-Thurs 12:00 p - 9:30p & Fri, Sat 8a-5:30p BUDGET USE ONLY Position No.: CA9526 Contract No.: 213296 HUMAN RESOURCES USE ONLY Range, Step: _____ Longevity: _____ Differential: _____ Job FTE: _____ Pay Rate: \$ _____

Kelli Florman Kelli F.
Manager (Print name and sign)

5-21-25

Date

HR Technician Signature

Date

VP of assigned Division Signature

5/23/25

Date

VP, Human Resources Signature

Date

Received by Fiscal Services 7/17/2025

Chief Compliance & Budget Officer Signature

Date

President/CEO Signature

Date

SEND ORIGINAL TO HUMAN RESOURCES

*Temporary Assignments MUST have a projected end date (no greater than the end of the fiscal year).

A new form must be submitted to Human Resources every fiscal year and **MUST** be Board Approved **PRIOR** to changing the employee's status.

Employee should not work in requested assignment until after Board Approval.

HUMAN RESOURCES USE ONLY

Board Date

☐ Denied
☐ Approved☐ Banner
☐ Payroll☐ Benefits
☐ PPASKIL☐ PPAGENL
☐ PPACERT

**Reviewed by President's Cabinet on:

**MT SAN ANTONIO COLLEGE
SALARY AND BENEFITS PROJECTION**

POSITION NUMBER	FTE	SCH	RANGE	STEP	TOTAL MONTHS	TITLE	NAME	FUND	FY 25-26 Jul-Jun	FY 26-27 Jul-Jun		Funding Source/Comments
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Budget of Original Position

CA9526	0.800	UA	75	6	12	Community Services Officer	Gibson, Daniel	17631	105,303	108,024	(A)	Parking
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Proposed Budget to Increase FTE from 0.800 to 1.000

CA9526	1.000	UA	75	6	12	Community Services Officer	Gibson, Daniel	17631	135,096	138,596	(B)	Proposed Cost
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Estimated One-Time Additional Cost to Increase FTE from 0.800 to 1.000 **\$(29,793)**

(A)-(B)

The first 6 Months will be funded with the funds from the VP Discretionary Unrestricted Funds while the Hiring Prioritization is completed. The plan is to continue funding 20% from the Unrestricted Fund

Estimated Ongoing Additional Cost to Increase FTE from 0.800 to 1.000 **\$ (30,572)**

(B)-(A)

Unknown Funding

Assumptions: The salary calculations include the negotiated increase of 8.22% and 1.07% for CSEA 262 employees. It also includes Health and Welfare rates for 2025-26.