



Proposal Approval Summary Form

This form must be completed, returned to the Grants Office, and reviewed by President's Cabinet before submitting a grant proposal. If you have any questions regarding this form or the proposal development process, please contact the Grants Office at grants@mtsac.edu.

Principal Investigator/Project Director

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Other Project Collaborators

Name	Fred Kobzoff	Department	Air Conditioning & Refrigeration
Name	Darrow Soares	Department	Air Conditioning & Refrigeration
Name		Department	
Name		Department	

Funding Opportunity Details

Opportunity Name	Industry Driven Regional Collaboratives		
Sponsoring Agency	California Community Colleges Chancellor's Office		
Pass-through Entity (if applicable)			
Sponsor Type	<input type="checkbox"/> Local <input checked="" type="checkbox"/> State <input type="checkbox"/> Federal <input type="checkbox"/> Private		
Proposal Type	<input checked="" type="checkbox"/> New <input type="checkbox"/> Renewal <input type="checkbox"/> Resubmission <input type="checkbox"/> Amendment		
Submission Deadline	July 11, 2025		

Funding Amount	\$201,238	Project Duration	27 months
Proposed Start Date	9/17/2025	Proposed End Date	12/31/2027

Does the opportunity require 501(c)(3) status?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, the project team must coordinate the submission with the Mt. SAC Foundation.
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Are indirect costs allowed? (check appropriate box)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Indirect Cost Rate (if applicable)	4% of total direct costs
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Is match required? (check appropriate box)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Match Amount (if applicable)	1:1 match of request
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If match is required, how do you intend to satisfy this requirement?	The matching requirement will be satisfied with in-kind contributions of Mt. SAC staff, management, and faculty time, as well as contributions from North American Sustainable Refrigeration Council (NASRC), who will supervise students in work experience courses related to the project.		
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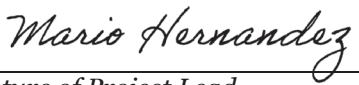
Project Summary

Use the following prompts to provide an overview of the proposed project. If desired, attach additional information to this form.

<p>Project Description</p> <p>What need will the project address? What activities will be implemented?</p>	<p>Hydro fluorocarbon refrigerants (HFCs) found in most air conditioning and refrigeration equipment are considered “super” greenhouse gases because pound for pound they trap thousands of times more heat than carbon dioxide (CO₂). California is scaling down the use of HFC refrigerants, which will require the HVACR workforce to gain new skills in working with equipment that supports alternative refrigerants. This project - The New Climate Workforce in Air Conditioning and Refrigeration - will help prepare Mt. SAC’s faculty, HVACR students, and the future workforce for these changes.</p>
<p>Expected Outcomes</p> <p>What are the project’s expected benefits/ outcomes?</p>	<p>The project will achieve the following:</p> <ul style="list-style-type: none"> (1) Conduct advisory committee meetings to modify SLOs for courses that support low and zero GWP refrigerant adoption and handling. (2) Provide professional development for Air Conditioning and Refrigeration faculty to remain current on practices and regulations around low and zero GWP practices, procedures, policies, and phase-down schedules. (3) Develop and submit curriculum modifications to Mt. SAC’s EDC by May 2026. (4) Develop and approve “Credit by Exam” assessments for high school, adult education, ROP students, and incumbent HVACR technicians to earn credit for previous learning and work experience. (5) Purchase equipment and lab trainers that that expose students to low and zero GWP refrigerants. (6) Arrange, organize, schedule, and deploy student access to Work Based Learning sights with contractors and end users that refrigerate and control building climates with low and zero GWP refrigerants.
<p>Partners</p> <p>If applicable, list partners and their roles in the project. Will Mt. SAC issue sub-awards?</p>	<p>Mt. SAC will partner with North American Sustainable Refrigeration Council (NASRC), an environmental nonprofit that works to advance climate-friendly natural refrigerants and reduce greenhouse gas emissions caused by traditional HFC refrigerants. They will leverage their vast network network of commercial refrigeration industry stakeholders (e.g., supermarkets, grocery stores) to connect our students with work experience placements, contributing to the project's matching requirement through direct supervision of these student placements.</p>
<p>Budgetary Needs</p> <p>Describe the project’s budgetary needs. For personnel, specify type(s). For faculty reassignment/ overload requests, specify the names and planned allocation of time.</p>	<p>Budgetary items will include faculty salaries (hourly) to attend training, develop credit-by-exam, and develop course-specific curriculum, short-term hourly salaries to assist with equipment installation, student salaries for mentor activities, associated employee benefits, supplies for advisory meetings, lab development supplies and instructional materials, equipment for CO₂ refrigeration and A2L air conditioning systems, and indirect costs. Please also see attached budget spreadsheet.</p>
<p>Sustainability Plan</p> <p>What is the plan for continuing grant activities beyond the project period?</p>	<p>The project is designed with sustainability in mind. The primary costs are related to equipment upgrades needed to train students on the use of alternative refrigerants. This grant will enable the College to purchase this equipment. Modified and new curriculum will continue post-grant at no additional cost to the college. Students will continue to benefit with the most up-to-date training and technology after the grant period.</p>


Assurances


- ☒ As the Project Lead, I acknowledge the responsibility associated with this role and will conduct the proposed project in accordance with the terms and conditions of the sponsoring agency and the policies of the College.
- ☒ If the proposal described herein is funded and accepted by the College, I will be responsible for meeting the requirements of the award, including, but not limited to, providing the proper stewardship of sponsored funds and submitting all required progress reports and deliverables on a timely basis.
- ☒ If sponsored funds are used for personnel, I understand that the College makes no ongoing commitment beyond the project period.
- ☒ Where funds are requested for lecture hour equivalents, I have reviewed this request with my Educational Administrator, and they support the reassignment/overload request.

	<u>7-4-2025</u>	<u>Professor</u>
<i>Signature of Project Lead</i>	<i>Date</i>	<i>Title</i>

Approval

Approvals represent general approval of details outlined in the project summary, but they do not represent specific approval of personnel titles, classifications, salary rates, or other issues governed by College policy and collective bargaining agreements.

	<u>7-7-25</u>	<u>Dean</u>
<i>Signature of Responsible Administrator</i>	<i>Date</i>	<i>Title</i>

Meghan M. Chen, PhD  <small>Digitally signed by Meghan M. Chen, PhD Date: 2025.07.07 08:58:35 -07'00'</small>	<u>7-7-2025</u>	<u>AVP Instruction</u>
<i>Signature of Responsible Vice President</i>	<i>Date</i>	<i>Title</i>

Review by President's Cabinet

Date of Review	<input type="checkbox"/> Approved <input type="checkbox"/> Conditionally Approved <input type="checkbox"/> Denied
Comments	

DRAFT - Industry Driven Regional Collaboratives Budget Request

1000 - Instructional Salaries	Total Request
Faculty to attend training on zero ODP and A2L refrigerants: 4 faculty members x 20 hours/faculty member x \$66.78/hour	\$ 5,342
Faculty to develop credit-by-exam: 40 hours x \$66.78/hour	\$ 2,671
Faculty to develop course-specific curriculum: 40 hours x \$66.78/hour	\$ 2,671
Subtotal	\$ 10,684

2000 - Non-instructional Salaries	Total Request
Student Assistants (Level V) to serve as credit-by exam mentors: 60 hours x \$19.50/hour	\$ 12,150
Technical Experts (Level I) to provide expertise in new equipment and lab development: 200 hours x \$30/hour	\$ 6,000
Technical Support (Level IV) to assist with installation of lab equipment: 512 hours x \$27.50/hour	\$ 14,080
Subtotal	\$ 32,230

3000 - Employee Benefits	Total Request
Instructional Salaries: 19.1% California State Teachers' Retirement System, 1.45% Medicare, 0.05% state unemployment insurance (SUI), 1.31% workers' compensation (WC)	\$ 2,341
Non-instructional Salaries: 3% alternative retirement plan, 1.45% Medicare, 0.5% SUI, 1.31% WC	\$ 1,873
Subtotal	\$ 4,214

4000 - Supplies and Materials	Total Request
Noninstructional, promotional, and/or food supplies for advisory committee meetings: 6 meetings x \$500/meeting	\$ 3,000
Lab development supplies and materials, such as R-32 refrigerant, R-32 recovery cylinders, refrigerant lines, hangers, insulation, and electrical materials	\$ 19,710
A2L tools and meters	\$ 10,950
Subtotal	\$ 33,660

5000 - Other Operating Expenses and Services	Total Request
Conference and travel costs for Air Conditioning & Refrigeration faculty to attend professional conference (e.g., CCCAOE): 3 faculty members x \$1,800/faculty member	\$ 5,400
Subtotal	\$ 5,400

6000 - Capital Outlay	Total Request
CO2 refrigeration equipment, controls, and components, such as: (1) 4 hp CO2 outer unit (1) adiabatic cooler (4) 8,000 btu/hr evaporator cells (1) Evapco 210 controller (4) CO2 refrigerant cylinders	\$ 90,885
A2L air conditioning systems	\$ 16,425
Subtotal	\$ 107,310

	Total Request
Total Direct Costs	\$ 193,498
Indirect Costs (4% of Total Direct Costs)	\$ 7,740
Total Request	\$ 201,238

DRAFT - Industry Driven Regional Collaboratives Matching Funds

1000 - Instructional Salaries	Matching Funds
Professor Mario Hernandez to implement project activities through contractual service to the college hours: 4 semesters x 16 weeks/semester x 4 hours/week x \$64.55/hour	\$ 16,525
Subtotal	\$ 16,525

2000 - Non-instructional Salaries	Matching Funds
Administrative Specialist II Jocelyn Lopez to assist with student work experience scheduling and documentation: 10% of time and effort	\$ 6,981
Associate Dean of Career Education and Strong Workforce Dejah Swingle to provide oversight of grant activities: 5% of time and effort	\$ 10,634
Subtotal	\$ 17,615

3000 - Employee Benefits	Matching Funds
Mario Hernandez: 19.1% California State Teachers' Retirement System, 1.45% Medicare, 0.05% state unemployment insurance (SUI), 1.31% workers' compensation (WC)	\$ 3,621
Jocelyn Lopez: 27.05% California Public Employees Retirement System (PERS), 6.2% OASDI, 1.45% Medicare, 0.05% SUI, 1.31% WC, \$1,262 health & welfare	\$ 3,779
Dejah Swingle: 27.05% CalPERS, 6.2% OASDI, 1.45% Medicare, 0.05% SUI, 1.31% WC, \$1,422 health & welfare	\$ 5,257
Subtotal	\$ 12,657

5000 - Other Operating Expenses and Services	Matching Funds
Supervision of students enrolled in work experience from NASRC member technicians: 2 cohorts x 15 students/cohort x 108 hours/student x	\$ 155,520
Subtotal	\$ 155,520

	Matching Funds
Matching Direct Costs	\$ 202,317
Indirect Costs (4% of Total Matching Direct Costs)	\$ 8,093
Total Matching Funds	\$ 210,410