MT. SAC
Mt. San Antonio College

Proposal Approval Summary Form

This form must be completed, returned to the Grants Office, and reviewed by President's Cabinet before submitting a grant proposal. If you have any questions regarding this form or the proposal development process, please contact the Grants Office at grants@mtsac.edu.

Principal Investigator/Project Director

Name	Tamika Addison	Department	Child Development Center
Email	taddison@mtsac.edu	Phone	909-274-4920

Other Project Collaborators

Name		Department	
Name		Department	
Name		Department	
Name		Department	

Funding Opportunity Details

Opportunity Name	Child Care Access Means Parents in School			
Sponsoring Agency	U.S. Departments of Education & Health and Human Services			
Pass-through Entity (if applicable)				
Sponsor Type	☐ Local	☐ State	☑ Federal	☐ Private
Proposal Type	☑ New	☐ Renewal	☐ Resubmission	☐ Amendment
Submission Deadline	May 29, 2026			

Funding Amount	$4,000,000	Project Duration	4 years
Proposed Start Date	9/1/2026	Proposed End Date	8/31/2030

Does the opportunity require 501(c)(3) status?	☐ Yes	☑ No	If yes, the project team must coordinate the submission with the Mt. SAC Foundation.

Are indirect costs allowed? (check appropriate box)	☑ Yes	☐ No	Indirect Cost Rate (if applicable)	8% of MTDC

Is match required? (check appropriate box)	☐ Yes	☑ No	Match Amount (if applicable)	
If match is required, how do you intend to satisfy this requirement?				

Project Summary

Use the following prompts to provide an overview of the proposed project. If desired, attach additional information to this form.

Project Description What need will the project address? What activities will be implemented?	This project will address the significant unmet need for affordable, flexible childcare among low-income student parents. While the College's Child Development Center (CDC) operates at full capacity, many student parents continue to face barriers to persistence and completion due to limited childcare options that align with class schedules, work obligations, and commuting demands. The proposed project will expand access to childcare support through partnerships with licensed and accredited community childcare providers while maintaining the CDC as the project hub. Key activities include coordinating childcare placements and subsidies for eligible student parents, managing community childcare partnerships, providing case management and referral services, and creating additional work-based learning opportunities for Child Development students within partner facilities.

Expected Outcomes What are the project's expected benefits/ outcomes?	The project will improve educational access, persistence, and completion for low-income student parents by expanding access to reliable and affordable childcare options. Expected outcomes include increased retention, course completion, and degree or certificate attainment among participating students, as well as reduced barriers related to childcare availability and scheduling. The project will also strengthen Mt. SAC's early childhood education workforce pipeline by creating additional work-based learning opportunities for Child Development students through community childcare partnerships. More broadly, the project will enhance institutional capacity to support parenting students while fostering stronger connections between the College and local childcare providers.

Partners If applicable, list partners and their roles in the project. Will Mt. SAC issue sub-awards?	Mt. SAC will partner with licensed childcare providers within the College's service area to expand childcare options for eligible student parents. Priority will be given to nationally accredited providers; however, the project will also support licensed providers seeking accreditation by covering related fees and offering technical assistance. Partner providers will deliver childcare services, collaborate with the College on student support and referrals, and may serve as work-based learning sites for Child Development students. Mt. SAC will not issue sub-awards under this project and will instead pay childcare providers directly for approved student childcare services.

Budgetary Needs Describe the project's budgetary needs. For personnel, specify type(s). For faculty reassignment/ overload requests, specify the names and planned allocation of time.	The budget primarily supports direct childcare assistance for eligible Mt. SAC student parents through childcare subsidy payments to licensed community providers. Personnel costs include a full-time program manager to oversee project implementation, partnership development, compliance, reporting, and student support coordination, as well as part-time administrative support and case management staff. Additional budget categories include travel and local mileage for outreach and partner coordination activities, as well as supplies necessary for program administration and student engagement. The project does not include faculty reassignment or overload requests. Please also refer to attached budget.

Sustainability Plan What is the plan for continuing grant activities beyond the project period?	Mt. SAC has a longstanding history of supporting student parents through its CDC and intends to apply for future CCAMPIS funding to continue the proposed childcare partnership model. Institutional support services for student parents will continue beyond the grant period; however, the direct childcare subsidy component would largely end without continued grant funding. The management position will be a grant-funded contract position renewed annually based on funding availability, while the remaining project personnel will consist of temporary hourly employees.

Assurances

☑ As the Project Lead, I acknowledge the responsibility associated with this role and will conduct the proposed project in accordance with the terms and conditions of the sponsoring agency and the policies of the College.

☑ If the proposal described herein is funded and accepted by the College, I will be responsible for meeting the requirements of the award, including, but not limited to, providing the proper stewardship of sponsored funds and submitting all required progress reports and deliverables on a timely basis.

☑ If sponsored funds are used for personnel, I understand that the College makes no ongoing commitment beyond the project period.

☐ Where funds are requested for lecture hour equivalents, I have reviewed this request with my Educational Administrator, and they support the reassignment/overload request.

Tamika Addison Digitally signed by Tamika Addison Date: 2026.05.08 15:00:23 -07'00'	5/8/2026	CDC Director
Signature of Project Lead	*Date*	*Title*

Approval

Approvals represent general approval of details outlined in the project summary, but they do not represent specific approval of personnel titles, classifications, salary rates, or other issues governed by College policy and collective bargaining agreements.

Michelle Sampat Digitally signed by Michelle Sampat Date: 2026.05.08 15:17:06 -07'00'	5/8/2026	Dean, Business
Signature of Responsible Administrator	*Date*	*Title*
Kelly Fowler, Ph.D. Digitally signed by Kelly Fowler, Ph.D. Date: 2026.05.08 15:44:27 -07'00'	5/8/2026	Vice President, Instruction
Signature of Responsible Vice President	*Date*	*Title*

Review by President's Cabinet

Date of Review	☐ Approved ☐ Conditionally Approved ☐ Denied

Comments	

DRAFT Child Care Access Means Parents in School (CCAMPIS) Budget Request

1. Personnel	Year 1	Year 2	Year 3	Year 4	Cumulative
Manager, Special Program (M9, Step 1) to provide oversight and implementation of all grant activities. Includes step increases according to the management salary schedule and estimated 3% cost of living adjustments (COLA) annually.	$ 122,340	$ 129,792	$ 133,686	$ 137,690	$ 523,508
Student-Parent Support Specialists (Project Expert, Level IV) to provide case management for CCAMPIS participants and coordinated referrals to appropriate campus and community resources: 1 position x 52 weeks x 19 hours/week x $32.50/hour	$ 32,110	$ 32,110	$ 32,110	$ 32,110	$ 128,440
Administrative Support (Level III) to provide administrative support to project personnel: 52 weeks x 19 hours/week x $23.50/hour	$ 23,218	$ 23,218	$ 23,218	$ 23,218	$ 92,872
Subtotal	***$ 177,668***	***$ 185,120***	***$ 189,014***	***$ 193,018***	***$ 744,820***

2. Fringe Benefits	Year 1	Year 2	Year 3	Year 4	Cumulative
Manager, Special Program: 26.81% California Public Employees Retirement System, 6.2% OASDI, 1.45% Medicare, 0.05% state unemployment insurance (SUI), 1.38% workers' compensation (WC), $20,776.44 health and welfare	$ 64,684	$ 67,359	$ 68,756	$ 70,193	$ 270,992
Student-Parent Support Specialist and Administrative Support: 3% alternative retirement plan, 1.45% Medicare, 0.05% SUI, 1.38% WC	$ 3,253	$ 3,253	$ 3,253	$ 3,253	$ 13,012
Subtotal	***$ 67,937***	***$ 70,612***	***$ 72,009***	***$ 73,446***	***$ 284,004***

3. Travel	Year 1	Year 2	Year 3	Year 4	Cumulative
National conference: $1,000 registration + $600 airfare + $140 ground transportation + lodging ($300/night x 3 nights) + per diem ($95/day x 4 days)	$ 3,020	$ 3,020	$ 3,020	$ 3,020	$ 12,080
Regional meeting: $500 registration + $300 airfare + $140 ground transportation + lodging ($300/night x 3 nights) + per diem ($95/day x 4 days)	$ 2,220	$ 2,220	$ 2,220	$ 2,220	$ 8,880
Federal training (Washington, DC): $600 airfare + $140 ground transportation + lodging ($300/night x 3 nights) + per diem ($95/day x 3 days)	$ 1,925	$ 1,925	$ 1,925	$ 1,925	$ 7,700

Mileage for site visits to contracted providers: 2 semesters x 10 providers/semester x 40 miles/provider x $0.725/mile	$ 580	$ 580	$ 580	$ 580	$ 2,320
Subtotal	***$ 7,745***	***$ 7,745***	***$ 7,745***	***$ 7,745***	***$ 30,980***

4. Equipment	**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Cumulative**
No request	$ -	$ -	$ -	$ -	$ -
Subtotal	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

5. Supplies	**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Cumulative**
General supplies (paper, ink cartridges, etc.) to support the project	$ 2,076	$ 2,049	$ 2,058	$ 2,017	$ 8,200
Laptops and related supplies for project personnel: 3 people x $2,400/person	$ 7,200	$ -	$ -	$ -	$ 7,200
Subtotal	***$ 9,276***	***$ 2,049***	***$ 2,058***	***$ 2,017***	***$ 15,400***

6. Contractual	**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Cumulative**
Accrediting fees for licensed childcare providers in the service area: 11 providers x $2,500/provider	$ 12,500	$ 10,000	$ 5,000	$ -	$ 27,500
Childcare subsidies for eligible Mt. SAC student parents at an average of 45 students x 12 months x $1,200/month	$ 648,000	$ 648,000	$ 648,000	$ 648,000	$ 2,592,000
Subtotal	***$ 660,500***	***$ 658,000***	***$ 653,000***	***$ 648,000***	***$ 2,619,500***

7. Construction	**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Cumulative**
No request	$ -	$ -	$ -	$ -	$ -
Subtotal	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***

8. Other	**Year 1**	**Year 2**	**Year 3**	**Year 4**	**Cumulative**
Publication costs for outreach to student parents and childcare providers	$ 2,800	$ 2,400	$ 2,100	$ 1,700	$ 9,000
Subtotal	***$ 2,800***	***$ 2,400***	***$ 2,100***	***$ 1,700***	***$ 9,000***

	2026-27	**2027-28**	**2028-29**		**Cumulative**
Total Direct Costs	**$ 925,926**	**$ 925,926**	**$ 925,926**	**$ 925,926**	**$ 3,703,704**
Indirect Costs (8% of Total Direct Costs)	**$ 74,074**	**$ 74,074**	**$ 74,074**	**$ 74,074**	**$ 296,296**
Total Request	**$ 1,000,000**	**$ 1,000,000**	**$ 1,000,000**	**$ 1,000,000**	**$ 4,000,000**