

EMERGENCY FUNDING REQUEST
2025-26



Requested by: (Unit, Department, Division or Vice President)		Department: Manufacturing & IDE	5/13/2026
Location	(Fill-in)	Reviewed By (Signature):	
Department or Unit:	Manufacturing Technology		Date to Cabinet:
Division:	Technology & Health	<i>Sylvia Ruano</i>	Outcome:
Vice President:	Dr. Kelly Fowler		

Budget Request(s)		Justification for Request(s)	Funding	
(List in Priority Order)		An "Emergency Funding Request" is a shortfall in funding that, unless funded immediately, could cause a program to cease to function.	Amount Requested**	Amount Approved
1.		Currently, the equipment technician is on leave. There is only one full-time faculty in Manufacturing. The faculty member is teaching five courses while also taking on a significant portion of the technicians' responsibilities. The level of support required to maintain normal program function has led to several compounding issues, such as deferred maintenance on critical equipment, resulting in machines operating below optimal condition or being temporarily unavailable, increased instructional strain, as time spent troubleshooting and repairing equipment reduces time available for teaching and student support. Impacts on student equity and completion, particularly for students who rely on consistent access to functioning equipment. Under normal conditions, the lab is open 11:30 a.m. to 10 p.m., four days a week, for students. At present, access is limited and intermittent. As a result, students are losing significant hands-on practice time, some are falling behind in required competencies, and access is inconsistent.	\$10,758.00	
	Account Number(s):			
2.				
	Account Number(s):			