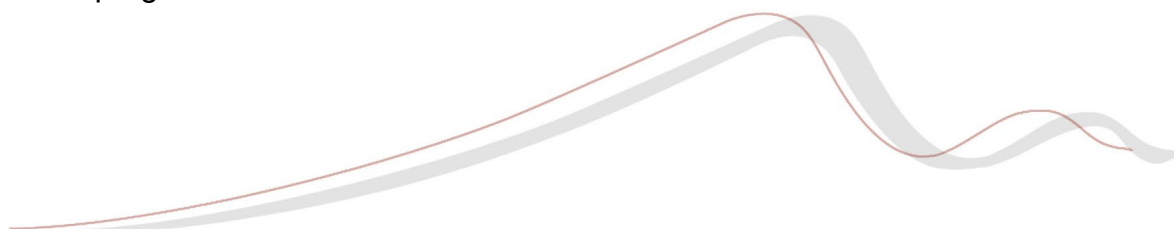


President's Cabinet Action Notes **April 7, 2026**

1. Cabinet reviewed and commented on the following standing items:
 - a. Marketing and Public Affairs provided the following updates:
 - Marketing has partnered with the Foundation to work on a campaign for a corporate giving program.
 - Commencement 2026 planning is under way.
 - The 80th anniversary task force has met and began planning.
 - A Mt. SAC 2035 survey is being created to gather data related to communication and information sharing, and it will be administered annually.
 - b. Cabinet approved the following positions to proceed with an out-of-class assignment or to recruitment:
 - [Coordinator, Project/Program](#) (TRIO/Upward Bound) (Restricted Funds)
 - c. Cabinet approved the [Request to Fill Log](#) for the following position:
 - [Vice President, Human Resources](#)
 - d. Cabinet approved the following Emergency Funding Requests:
 - [Legal Services](#) for Human Resources in amount of \$20,000 as a one-time expenditure.
 - [Computer replacement](#) for the Cashier's Office in the amount of \$11,000 as a one-time expenditure.
2. Cabinet reviewed the [Autoenrollment from Waitlist & Related Enrollment Enhancements](#) report produced by the workgroup that has been working on a review of autoenrollment from course waitlists. The request was made due to increasing demand for course access and the need to optimize student enrollment processes. The team reviewed processes and technology practices of other California Community Colleges. Admissions and Records has completed some implementation work. Additionally, Admissions and Records and IT are testing processes for automation. The group has been working with SIG to launch an automatic process to drop students who do not meet pre-requisites requirements. Implementation of this process is expected to be in effect during Summer. The team proposes two prerequisite drop dates, the 7th and 14th week for primary terms and one additional drop date at the end of the 4th week for intersessions. This enables students to be removed from the waitlist earlier than the current manual process and will allow other students to be added to the course waitlists sooner. This process is in the exploration phase. The team is working through text messaging capacity and constraints. There are some software programs being reviewed for text messaging platforms to automate and accelerate text communications. Cabinet will receive a future presentation on the Campus Communicator program.



3. The [STEP program](#) was introduced in 2009 as a Spring counseling course that provides onboarding support to students. The program began with 90 students in three sections and currently serves 1,090 students in 37 sections. The focus of STEP is to help students feel at home and focus on creating their educational plan. The program is guided by the Student Equity Plan, utilizes the Guided Pathways framework, is focused on Mt. SAC 2035, and is faculty coordinated and delivered. The program's course completion and retention surpass those of students not in the program in all demographics. The program has received grant funding for 2026 to integrate StrengthsFinder Assessment into the course. We commend Alana Bachor and Emily Versace for their work on this program!
4. Cabinet reviewed the Chancellor's Office CEO Communication, [President's FY2027 Budget Proposal](#), noting its potential implications for community colleges. While the proposal is a policy statement pending congressional approval, it signals a shift in federal priorities, including proposed reduced funding for certain higher education programs supporting historically underrepresented student populations, and increased scrutiny of diversity, equity, and inclusion efforts. At the same time, the proposal includes the continued investment in Pell Grants and workforce training, which are central to the mission of community colleges. Overall, the message emphasized that the system remains committed to advancing equitable access, support, and student success, and will continue to monitor developments and advocate for community college priorities.
5. Cabinet discussed urgent out-of-class requests that are being requested through multiple areas on campus. Further discussion on how to process these requests will take place at a future Cabinet meeting.