

President's Cabinet Action Notes

March 3, 2026

1. Cabinet reviewed and commented on the following standing items:
 - a. Marketing and Public Affairs provided the following updates:
 - A Newsroom story is being prepared on the solar project. This project will be added to the construction webpage soon.
 - In honor of Women's History Month, a media story has been pitched on the Mt. SAC chapter of women in aviation.
 - The campus is preparing for WOCAN and MOCAN, and the team is promoting the event to the news and print media.
 - The La Verne Taste of the Town is taking place tomorrow.
 - A new campaign is being launched related to College-decision time.
 - There are new banners on Temple Avenue debuting a new tagline: Empowering Minds. Elevating Futures.
 - There will be an advertising billboard off the 10 freeway.
 - The 80th anniversary planning task force has begun to meet to work on activities and events in support of the College's 80th anniversary late this year.
 - b. Cabinet approved the following to proceed with out-of-class assignments:
 - [Lead Printing Services Technician](#) (Out of Class)
 - [Administrative Specialist IV](#) (Counseling) (Out of Class)Cabinet approved the [Request to Fill Log](#) for the following positions:
 - [Associate Vice President, Administrative Services](#)
 - [Manager, Contracts](#)
 - [Manager, Finance, Bond, and Capital Projects](#)
 - [Manager, Sustainability](#)
 - [Senior Director, Facilities Planning and Construction](#)
 - [Director, Career Services](#)
 - [Administrative Specialist IV](#) (Counseling)
 - [Coordinator, Project/Program](#) (Next Up Reach) (Restricted Funding)
 - c. Cabinet approved the following Emergency Funding Requests:
 - [Partition Maintenance for Summit Event Center](#) for Technical Services in the amount of \$25,000 as a one-time expenditure.
 - [Return of Title V Funds](#) for Student Services in the amount of \$12,419 as a one-time expenditure.
 - [WIN Tutoring funds](#) for School of Continuing Education in the amount of \$20,000 as a one-time expenditure.
 - [Non-teaching Funding for Short-Term Vocational Nursing](#) for School of Continuing Education in the amount of \$23,100 as a one-time expenditure.

- d. Cabinet approved the following job description:
 - [Director, English Language Learners](#) (Revised)
2. Adrienne Price presented the following Grant Proposal Approval Summary Form:
 - [English Language Learner Healthcare Pathways, Round Three](#) - The grant application was approved to be submitted.
3. Cabinet met with leadership from Cal Poly Pomona to discuss their development plans for the Lanterman Facility Development Project. The Lanterman property served as a state-run residential facility to provide long-term care for individuals with disabilities. After its closure in 2015, the property was formally transferred to Cal Poly Pomona. The property has been vacant, and the site is being re-imagined to support CPP and its surrounding communities.
4. Cabinet reviewed the draft March 11, 2026, Board Meeting Agenda.
5. Cabinet discussed the upcoming Quarterly Management Staff meeting, and proposed topics for presentation:
 - Update on the budget, including the Governor's January proposal.
 - Reminder of Purchasing deadlines.
 - New Admissions and Records forms
 - Anti-hazing work on campus in compliance with legislative mandate
6. Cabinet established a task force to begin to work on the International Peace Education Summit, which will be held in September 2026.
7. Cabinet approved a \$200,000 one-time allocation for additional funding for Basic Needs Emergency Grants.