

Chapter 4 – Academic Affairs

AP 4240 Academic Renewal

References:

Title 5 Sections 55044

The Academic Renewal Policy is provided for students in specific circumstances where previously recorded substandard academic performance is not reflective of the student's present demonstrated ability. This procedure aims to promote student retention and the timely completion of a student's educational goal. The academic principles upon which academic renewal is based include equity, student-centeredness, and supporting students staying on their pathway. Furthermore, it supports the Mt. San Antonio College's core values of student focus and social and restorative justice. Academic renewal applies only to coursework completed at Mt. SAC with substandard grades of D, DV, F, FV, NC, NP, and NPV. Students with substandard coursework at other colleges or universities need to contact those institutions to see if they are eligible for academic renewal under the provisions of academic renewal of that institution.

1. Academic Renewal Without Course Repetition may be granted multiple times by the College but a maximum of 30 units may be alleviated. Once granted, academic renewal is irreversible.
2. To be eligible for academic renewal, the student must meet one of the following criteria at the time of adjustment:
 - a. Option 1: Complete at least 18 consecutive semester units with a minimum of a 3.0 GPA.
 - b. Option 2: Complete at least 24 consecutive semester units with a minimum of a 2.5 GPA.
 - c. Option 3: Complete at least 30 consecutive semester units with a minimum of a 2.0 GPA.
3. The cumulative grade point average may include coursework completed at Mt. San Antonio College and other regionally accredited colleges or universities and must be from coursework completed in sessions subsequent to the substandard work that is being renewed. Courses used to qualify for Academic Renewal that were completed at another college or university must be verified by official college transcripts sent to the Admissions and Records office at Mt. San Antonio College.
4. Renewed coursework cannot be used in awarding of a certificate, degree, or transfer certification.
5. The Admissions and Records and Counseling departments at Mt. SAC are responsible for implementing this procedure.
 - a. Students requesting academic renewal must meet with a counselor first to file a Petition for Academic Renewal Without Course Repetition.

- b. The Counseling Faculty member will review the student's academic record, determine eligibility, and complete and submit the form to the Admissions and Records office.
- c. Once the Admissions and Records office processes the form, the transcript will be updated, and the student will be notified of such action.

Annotations on Student's Academic Record

To ensure a true and complete academic history, grades alleviated via Academic Renewal will remain on the student's academic transcript, but will be annotated and excluded from the grade point average (GPA).

Mt. San Antonio College does not guarantee that academic renewal is honored by institutions outside of the District. This determination will be made by the transfer institution.

References Revised: June 2008

Reviewed: May 14, 2013

Reviewed: December 6, 2014

Reviewed: June 9, 2015

Reviewed: May 10, 2016

Revised: June 22, 2022