



Proposal Approval Summary Form

This form must be completed, returned to the Grants Office, and reviewed by President’s Cabinet before submitting a grant proposal. If you have any questions regarding this form or the proposal development process, please contact the Grants Office at grants@mtsac.edu.

Principal Investigator/Project Director

Name	Tischel Diaz	Department	Regional Adult Ed Consortium
Email	tdiaz40@mtsac.edu	Phone	(909) 274-5474

Other Project Collaborators

Name		Department	
Name		Department	
Name		Department	
Name		Department	

Funding Opportunity Details

Opportunity Name	English Language Learner Healthcare Pathways, Round Three		
Sponsoring Agency	California Community Colleges Chancellor's Office		
Pass-through Entity (if applicable)			
Sponsor Type	<input type="checkbox"/> Local	<input checked="" type="checkbox"/> State	<input type="checkbox"/> Federal <input type="checkbox"/> Private
Proposal Type	<input checked="" type="checkbox"/> New	<input type="checkbox"/> Renewal	<input type="checkbox"/> Resubmission <input type="checkbox"/> Amendment
Submission Deadline	March 18, 2026, at 5:00 p.m.		

Funding Amount	\$5,000,000	Project Duration	3 years
Proposed Start Date	July 1, 2026	Proposed End Date	June 30, 2029

Does the opportunity require 501(c)(3) status?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, the project team must coordinate the submission with the Mt. SAC Foundation.
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Are indirect costs allowed? (check appropriate box)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Indirect Cost Rate (if applicable)	5% of total direct costs
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Is match required? (check appropriate box)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Match Amount (if applicable)	
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If match is required, how do you intend to satisfy this requirement?			
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Project Summary

Use the following prompts to provide an overview of the proposed project. If desired, attach additional information to this form.

<p>Project Description</p> <p>What need will the project address? What activities will be implemented?</p>	<p>The eight partners within the Mt. San Antonio Regional Consortium for Adult Education will establish a Center for Innovation and Impact in Health Careers focused on improving outcomes for English language learners (ELLs) across eight healthcare programs that lead to living wage careers. These programs include Dental Assistant, Emergency Medical Technician, Nursing Assistant, Pharmacy Technician, Phlebotomist, Medical Assistant, Medical Billing and Coding, and Licensed Vocational Nurse. Over the three-year project period, the consortium will align curriculum, strengthen workforce pipelines, integrate responsible AI instruction, expand shared testing infrastructure, formalize stackable credentials, and implement coordinated student support systems that increase enrollment, completion, credential attainment, and employment outcomes for ELL students.</p>
<p>Expected Outcomes</p> <p>What are the project's expected benefits/outcomes?</p>	<p>Outcomes include but are not limited to: increased interest in healthcare/VESL courses; improved healthcare occupational pathways, with AI literacy and safety for students; increased enrollments, retention, completion, job placement, and transition to credit programs; increased employer partner relationships; increased clinical practice experiences for students; expanded local testing sites to regional supporting consortium-wide demand; increased healthcare program courses credit for prior learning; improved consortium-wide stackable credentials for clear healthcare pathways; expanded regional test prep courses increasing exam participation or passing rates; and higher wages for program completers.</p>
<p>Partners</p> <p>If applicable, list partners and their roles in the project. Will Mt. SAC issue sub-awards?</p>	<p>Mt. SAC will be the lead applicant and fiscal agent. The College will issue subawards to other consortium partners, including: Baldwin Park Adult and Community Education, Bassett Adult School, Charter Oak Adult Education, Tri-Community Adult Education (Covina-Valley), Hacienda La Puente Adult Education, Pomona Adult and Career Education, and Rowland Adult and Community Education. Each partner will be responsible for achieving the aforementioned outcomes for their respective programs.</p>
<p>Budgetary Needs</p> <p>Describe the project's budgetary needs. For personnel, specify type(s). For faculty reassignment/overload requests, specify the names and planned allocation of time.</p>	<p>Mt. SAC will provide oversight for consortium-wide activities as well as campus-specific programming. The consortium will select a funding formula that includes a base allocation and additional funding determined by demonstrated program outcomes. While the specific formula will be formally determined at an upcoming meeting, the attached budget provides an estimated distribution of funding based on the middle range of three options. Mt. SAC intends to use the funding for hourly personnel (faculty and professional experts), supplies, travel, contracted services, equipment, and indirect costs.</p>
<p>Sustainability Plan</p> <p>What is the plan for continuing grant activities beyond the project period?</p>	<p>This is the third round of funding of the ELL Healthcare Pathways grant program. Building upon investments from Rounds 1 and 2, this initiative moves beyond program expansion to system-level coordination that increases enrollment, completion, credential attainment, and employment outcomes for ELL students. The partners anticipate that increasing enrollments and retention will enable sustainability of effective practices and programs. The grant request does not include any permanent positions or ongoing costs.</p>

Assurances

- ☑ As the Project Lead, I acknowledge the responsibility associated with this role and will conduct the proposed project in accordance with the terms and conditions of the sponsoring agency and the policies of the College.
- ☑ If the proposal described herein is funded and accepted by the College, I will be responsible for meeting the requirements of the award, including, but not limited to, providing the proper stewardship of sponsored funds and submitting all required progress reports and deliverables on a timely basis.
- ☑ If sponsored funds are used for personnel, I understand that the College makes no ongoing commitment beyond the project period.
- ☑ Where funds are requested for lecture hour equivalents, I have reviewed this request with my Educational Administrator, and they support the reassignment/overload request.

<p>Tischel Diaz <small>Digitally signed by Tischel Diaz Date: 2026.02.26 12:57:16 -08'00'</small></p> <hr/> <p><i>Signature of Project Lead</i></p>	<p><u>2/26/2026</u></p> <hr/> <p><i>Date</i></p>	<p><u>Manager, Mt. SAC Regional Adult Ed</u></p> <hr/> <p><i>Title</i></p>
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Approval

Approvals represent general approval of details outlined in the project summary, but they do not represent specific approval of personnel titles, classifications, salary rates, or other issues governed by College policy and collective bargaining agreements.

<p>Tischel Diaz <small>Digitally signed by Tischel Diaz Date: 2026.02.26 13:00:09 -08'00'</small></p> <hr/> <p><i>Signature of Responsible Administrator</i></p>	<p><u>2-26-2026</u></p> <hr/> <p><i>Date</i></p>	<p><u>Manager, Mt. SAC Regional Adult Ed</u></p> <hr/> <p><i>Title</i></p>
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<p>Madelyn Arballo <small>Digitally signed by Madelyn Arballo Date: 2026.02.27 08:47:36 -08'00'</small></p> <hr/> <p><i>Signature of Responsible Vice President</i></p>	<p><u>2/27/2026</u></p> <hr/> <p><i>Date</i></p>	<p><u>VP, School of Continuing Education</u></p> <hr/> <p><i>Title</i></p>
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Review by President's Cabinet

Date of Review	<input type="checkbox"/> Approved <input type="checkbox"/> Conditionally Approved <input type="checkbox"/> Denied

Comments	
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DRAFT - Consortium still must reach consensus	Direct Costs	Indirect Costs	Total Request
Consortium-wide Costs	\$ 805,977	\$ 40,299	\$ 846,276
Mt. SAC, School of Continuing Education (SCE)	\$ 1,370,220	\$ 68,511	\$ 1,438,731
Baldwin Park Adult and Community Education (BPUSD)	\$ 254,058	\$ 12,703	\$ 266,761
Bassett Adult School (BUSD)	\$ 492,105	\$ 24,605	\$ 516,710
Charter Oak Adult Education (COUSD)	\$ 689,524	\$ 34,476	\$ 724,000
Hacienda La Puente Adult Education (HLPUSD)	\$ 792,458	\$ 39,623	\$ 832,081
Pomona Adult and Career Education (PUSD)	\$ 110,563	\$ 5,528	\$ 116,091
Rowland Adult and Community Education (RUSD)	\$ 85,283	\$ 4,264	\$ 89,547
Tri-Community Adult Education (CVUSD)	\$ 161,717	\$ 8,086	\$ 169,803
Total Consortium	\$ 4,761,905	\$ 238,095	\$ 5,000,000

Targets	\$ 4,761,905	\$ 238,095	\$ 5,000,000
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DRAFT ELL Healthcare Vocational Pathways (Round 3) Consortium-wide Activities Budget Request

1000 - Instructional Salaries	2026-27	2027-28	2028-29	Cumulative
No request	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -

2000 - Noninstructional Salaries	2026-27	2027-28	2028-29	2028-29
Project Manager, Level III (hourly) to coordinate grant activities among all eight partners, develop employer and community relationships, ensure compliance, collect outcomes data, and prepare project reports: 50 weeks x 20 hours/week x \$55/hour	\$ 55,000	\$ 55,000	\$ 55,000	\$ 165,000
Lead Consortium Career Navigator, Technical Expert, Level III (hourly) to engage employers, create work-based learning opportunities, manage job placement, attend hiring fairs and employer advisory committee meetings, develop career readiness training, and develop sustainable relationships that lead to long-term job placement: 50 weeks x 20 hours/week x \$45/hour	\$ 45,000	\$ 45,000	\$ 45,000	\$ 135,000
Consortium Career Navigators, Technical Expert, Level II (hourly) to provide on-site student support for career planning, resume development, and job application assistance, refer students to academic support, facilitate career readiness, provide competencies and job search training, and identify students ready for job placement: 4 positions x 50 weeks/position x 16 hours/week x \$40/hour	\$ 128,000	\$ 128,000	\$ 128,000	\$ 384,000
Subtotal	\$ 228,000	\$ 228,000	\$ 228,000	\$ 684,000

3000 - Employee Benefits	2026-27	2027-28	2028-29	2028-29
Project Manager and Technical Experts: 3% alternative retirement plan, 1.45% Medicare, 0.05% SUI, 1.38% WC	\$ 13,406	\$ 13,406	\$ 13,406	\$ 40,218
Subtotal	\$ 13,406	\$ 13,406	\$ 13,406	\$ 40,218

4000 - Supplies and Materials	2026-27	2027-28	2028-29	2028-29
Promotional supplies for outreach activities related to the stackable credential program, regional testing sites, and test preparation courses	\$ 10,000	\$ 10,000	\$ 10,000	\$ 30,000
Subtotal	\$ 10,000	\$ 10,000	\$ 10,000	\$ 30,000

5000 - Other Operating Expenses and Services	2026-27	2027-28	2028-29	2028-29
Mileage for Project Manager and Technical Experts to visit consortium sites, employer sites, job fairs, and employer advisory committee meetings: 2,500 miles x \$0.725/mile	\$ 1,813	\$ 1,813	\$ 1,813	\$ 5,439
Contracted services for marketing materials related to the stackable credential program, regional testing sites, and test preparation courses	\$ 10,000	\$ 10,000	\$ 10,000	\$ 30,000
Subtotal	\$ 11,813	\$ 11,813	\$ 11,813	\$ 35,439

6000 - Capital Outlay	2026-27	2027-28	2028-29	2028-29
Laptops for the Project Manager and Technical Experts: 6 laptops x \$2,000/laptop	\$ 12,000	\$ -	\$ -	\$ 12,000
Hotspots for the Project Manager and Technical Experts: 6 hotspots x 12 months x \$20/month	\$ 1,440	\$ 1,440	\$ 1,440	\$ 4,320
Subtotal	\$ 13,440	\$ 1,440	\$ 1,440	\$ 16,320

7000 - Other Outgo	2026-27	2027-28	2028-29	2028-29
No request	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -

	2026-27	2027-28	2028-29	2028-29
Total Direct Costs	\$ 276,659	\$ 264,659	\$ 264,659	\$ 805,977
Indirect Costs (5% of Direct Costs)	\$ 13,833	\$ 13,233	\$ 13,233	\$ 40,299
Total Request	\$ 290,492	\$ 277,892	\$ 277,892	\$ 846,276

DRAFT Mt. San Antonio College - School of Continuing Education Budget Request

1000 - Instructional Salaries	2026-27	2027-28	2028-29	Cumulative
Faculty (hourly) to develop and/or modify curriculum across health programs and participate in faculty workgroup around AI integration: 8 programs x 64 hours/program x \$71.20/hour. Includes estimated 3% annual cost of living adjustment.	\$ 36,454	\$ 36,454	\$ 36,454	\$ 109,362
Subtotal	\$ 36,454	\$ 36,454	\$ 36,454	\$ 109,362

2000 - Noninstructional Salaries	2026-27	2027-28	2028-29	Cumulative
Project Manager, Level III (hourly) to coordinate grant activities among the identified programs, collect outcomes data, and prepare project reports: 52 weeks x 19 hours/week x \$55/hour	\$ 54,340	\$ 54,340	\$ 54,340	\$ 163,020
Job Development and Placement Specialists, Technical Expert, Level II (hourly) to engage employers, create work-based learning opportunities, and develop sustainable relationships that lead to long-term job placement: 2 positions x 52 weeks x 19 hours/week x \$40/hour	\$ 79,040	\$ 79,040	\$ 79,040	\$ 237,120
Tutor Experts, Level III (hourly) to provide supplemental academic and technical support to ELL students enrolled in the identified programs: 8 programs x 400 hours/program x \$20/hour	\$ 64,000	\$ 64,000	\$ 64,000	\$ 192,000
Subtotal	\$ 197,380	\$ 197,380	\$ 197,380	\$ 592,140

3000 - Employee Benefits	2026-27	2027-28	2028-29	Cumulative
Faculty: 19.1% California State Teachers' Retirement System, 1.45% Medicare, 0.05% SUI, 1.38% WC	\$ 8,012	\$ 8,012	\$ 8,012	\$ 24,036
Project Manager, Job Development and Placement Specialist, and Tutor Expert: 3% alternative retirement plan, 1.45% Medicare, 0.05% SUI, 1.38% WC	\$ 11,606	\$ 11,606	\$ 11,606	\$ 34,818
Subtotal	\$ 19,618	\$ 19,618	\$ 19,618	\$ 58,854

4000 - Supplies and Materials	2026-27	2027-28	2028-29	Cumulative
General supplies to support project activities: 8 programs x \$1,000/program	\$ 8,000	\$ 8,000	\$ 8,000	\$ 24,000
Promotional supplies for outreach activities: 8 programs x \$911/program	\$ 7,288	\$ 7,288	\$ 7,288	\$ 21,864

Instructional supplies, materials, and books for the identified programs: 8 programs x \$5,000/program	\$ 40,000	\$ 40,000	\$ 40,000	\$ 120,000
Subtotal	\$ 55,288	\$ 55,288	\$ 55,288	\$ 165,864

5000 - Other Operating Expenses and Services	2026-27	2027-28	2028-29	Cumulative
Travel and professional development for program personnel: 8 programs x \$4,000/program	\$ 32,000	\$ 32,000	\$ 32,000	\$ 96,000
Contracted services for marketing, including development of flyers and other materials in multiple languages and targeted social media ads: 8 programs x	\$ 20,000	\$ 20,000	\$ 20,000	\$ 60,000
Computer and technology-related services to support ELL students	\$ 20,000	\$ 20,000	\$ 20,000	\$ 60,000
Subtotal	\$ 52,000	\$ 52,000	\$ 52,000	\$ 156,000

6000 - Capital Outlay	2026-27	2027-28	2028-29	Cumulative
Instructional equipment for the identified programs: 8 programs x \$12,000/program	\$ 96,000	\$ 96,000	\$ 96,000	\$ 288,000
Subtotal	\$ 96,000	\$ 96,000	\$ 96,000	\$ 288,000

7000 - Other Outgo	2026-27	2027-28	2028-29	Cumulative
No request	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -	\$ -

	2026-27	2027-28	2028-29	Cumulative
Total Direct Costs	\$ 456,740	\$ 456,740	\$ 456,740	\$ 1,370,220
Indirect Costs (5% of Total Direct Costs)	\$ 22,837	\$ 22,837	\$ 22,837	\$ 68,511
Total Request	\$ 479,577	\$ 479,577	\$ 479,577	\$ 1,438,731