

MT. SAN ANTONIO COLLEGE – HUMAN RESOURCES REQUEST TO FILL – STAFF and ADMINISTRATIVE POSITIONS

(Instructions for completing this form begin on page 2)

Position on the Hiring Prioritization List_ 21726-CN Version

- Classified Confidential Administrative Temp Special Projects Administrator (see AP 7135) Out-of-Class Assignment

A Position: Associate Vice President FTE (%): 1.0 Division: Administrative Services Department: Administrative Services Term (month/year): 12 Salary Schedule (Range): ME-2 Work Schedule (Days, Hours): Monday - Friday, 8 hours a day

B Previously Budgeted Position - Vacant (Incumbent Separated/Separating) Incumbent name: Shannon Carter Last date of employment: 7/7/2025 Reason for vacancy: Resignation Newly or Previously Budgeted Position - Never Filled Fiscal Year Budget Approved: Budget Source (e.g., NRA, Grant Name): Out-of-Class Assignment Reason Incumbent on Leave Vacancy Back-Fill

C Rationale/Operational need for and consequence of not, filling this position (attached additional page if needed): The Associate Vice President position is essential for managing day-to-day operations... Area Vice President Initials: JD

D Budget information to fund this position: Account Number: 11000-600000-215000-660000-2100 Amount: 100 % \$ 367,414.00 331,578 Fund (check all that apply): General Fund Unrestricted Restricted Funds Categorical Grant Temporary Annual renewal of this position is contingent upon the College's receipt of continued funding. Duration (grant/temporary funded): Beginning date: End date: Comments / Please list any changes in the budgeted position (e.g. title, FTE, Term, etc.): Funding will be available in August 2026 when the contract for MET996 (Interim, AVP, Admin Svs) ends in July 2026. Fiscal Use Only: Funding available Funding not available | Position # ME9992 Contract #

E Signatures - print/sign/date (to be completed in numerical order): 1. Requesting Manager: Joe Dominguez 2/12/26 2. Division Vice President: Joe Dominguez 2/12/26 3. Applicable Human Resources Manager: Stacy Manfredi TDH 2/24/26 4. Chief Compliance/Budget Officer: Ross Royce 02/25/26 5. Vice President, Human Resources: Recommend to fill Yes No (see attached rationale)

Reviewed by the President's Cabinet, the following action was taken on the above request: Approved to fill immediately Approved to fill (enter date) Denied 6. President/CEO: Martha Garcia Dr. Martha Garcia 3/3/26

**MT SAN ANTONIO COLLEGE
SALARY AND BENEFITS PROJECTION**

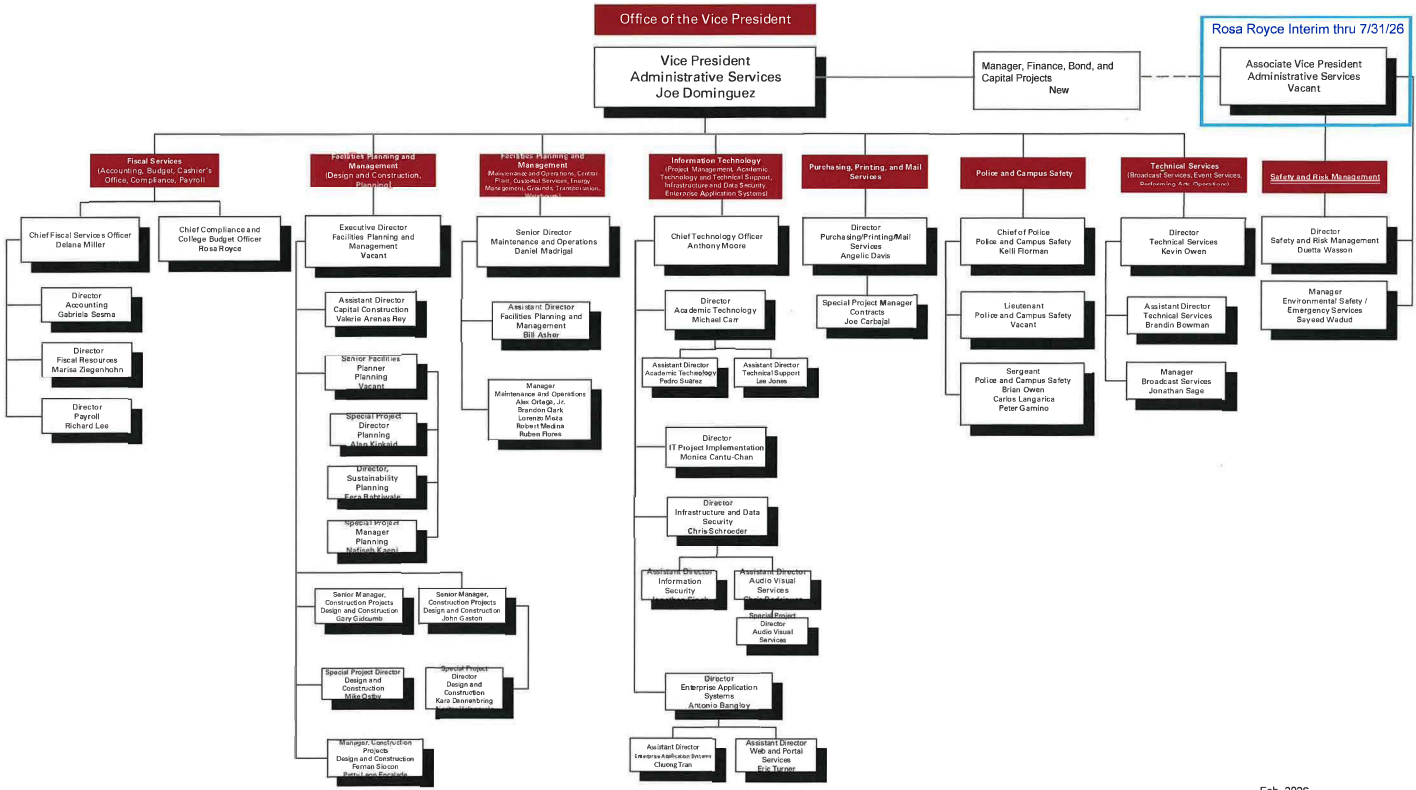
POSITION NUMBER	TITLE	FUND	ACCOUNT PERCENT	FY 25-26 Jul-Jun (12 mos)	FY 26-27 Jul-Jun (12 mos)	Funding Source
Budget of Original Position						
ME9992	Associate VP, Administrative Services	11000	100.00%	331,578	332,019	UGF
Estimated Cost of an Associate Vice President, Administrative Services				\$ 331,578	\$332,019	

Assumptions:

- 1. The salary calculations include the negotiated increase of 1.07% for Management employees.*
- 2. It also includes Health and Welfare rates for 2025-26.*

THIS PROJECTION IS A WORKING DOCUMENT FOR THE BUDGET MANAGER'S ANALYSIS ONLY AND IS NOT OFFICIAL. IT MAY NOT BE USED FOR FUNDING REQUESTS TO PRESIDENT'S CABINET UNLESS THE DEPARTMENT REQUESTS AND RECEIVES AN OFFICIAL, SIGNED VERSION APPROVED BY THE CHIEF COMPLIANCE OFFICER AND COLLEGE BUDGET OFFICER AND THE VICE PRESIDENT OF ADMINISTRATIVE SERVICES.

MT. SAN ANTONIO COLLEGE Administrative Services Team 2026-2027



Rosa Royce Interim thru 7/31/26

Nelson, Carol	Director, Office of President/CEO and Board of Trustees	President's Office	19-5	\$208,500.00	7/1/2026-6/30/2029
Ortega, Alex	Manager, Maintenance and Operations	Maintenance and Operations	9-3	\$126,876.00	7/1/2026-6/30/2029
Owen, Brian	Sergeant, Police and Campus Safety	Police and Campus Safety	10-6	\$146,340.00	7/1/2026-6/30/2029
Owen, Kevin	Director, Technical Services	Technical Services	21-6	\$227,580.00	7/1/2026-6/30/2029
Payte, Trista	Director, Writing Center	Writing Center	10-6	\$146,340.00	7/1/2026-6/30/2029
Peterson, John	Special Project Manager	Maintenance and Operations	9-2	\$123,180.00	7/1/2026-6/30/2027
Price, Adrienne	Director, Grants and Sponsored Programs	Grants	17-6	\$199,428.00	7/1/2026-6/30/2029
Pride, Angelena	Director, Off-Campus High School Programs	Off-Campus High School	15-6	\$184,128.00*	7/1/2026-6/30/2029
Quinones, Patricia	Director, Research and Institutional Effectiveness	Research and Institutional Effectiveness	19-6	\$212,676.00	7/1/2026-6/30/2029
Robles, Tannia	Associate Dean, Student Engagement	Student Engagement	19-6	\$212,676.00	7/1/2026-6/30/2029
Rookhuyzen, Heather	Manager, Planetarium and Astronomy Observatory Center	Natural Sciences	10-6	\$146,340.00	7/1/2026-6/30/2027
Ruano, Sylvia	Dean, Instructional Services	Instruction	21-6	\$227,580.00*	7/1/2026-6/30/2029
Sage, Jonathan	Manager, Broadcast Services	Broadcast Services	14-4	\$166,344.00	7/1/2026-6/30/2029
Sarabia, David	Manager, Academic Support Coordination	Library, Learning Resources, and Distance Learning	9-4	\$130,680.00*	7/1/2026-6/30/2029
Schroeder, Chris	Director, Infrastructure and Data Security	Information Technology	20-6	\$219,948.00	7/1/2026-6/30/2029
Singh, Jonathan	Assistant Director, Information Security	Information Technology	17-3	\$182,508.00*	7/1/2026-6/30/2027
Siocon, Fernan C.	Manager, Construction Projects	Design and Construction, Planning	14-6	\$176,484.00*	7/1/2026-6/30/2027
Soto, Lina	Associate Dean, Counseling	Counseling	19-6	\$212,676.00	7/1/2026-6/30/2029
Suarez, Pedro	Assistant Director, Academic Technology	Information Technology	16-6	\$191,928.00	7/1/2026-6/30/2029
Turner, Eric	Assistant Director, Web and Portal Services	Information Technology	17-6	\$199,428.00	7/1/2026-6/30/2029
Uesugi, Koji	Dean, Student Services	Student Services	21-6	\$227,580.00	7/1/2026-6/30/2029
Wilson, Ryan	Director, EEO, Title IX and Leaves	HR Investigations and ADA Accommodations	17-6	\$199,428.00	7/1/2026-6/30/2029
Wong, Debbie	Director, Community and Contract Education	Community and Contract Education	15-5	\$178,776.00	7/1/2026-6/30/2029
Yeo, Conway	Special Project Manager	School of Continuing Education	9-1	\$119,592.00*	7/1/2026-6/30/2027
Ziegenhohn, Marisa	Director, Fiscal Resources	Fiscal Services	15-6	\$184,128.00	7/1/2026-6/30/2029

Temporary Assignment

Name	Position	Department	Pay Basis	Monthly Compensation	Contract Term
Royce, Rosa	Interim Associate Vice President, Administrative Services	Administrative Services	VP2-4	\$21,431.00	2/1/2026-7/31/2026

Funding Sources

Unrestricted General Fund.

*Restricted General Fund.