



Proposal Approval Summary Form

This form must be completed, returned to the Grants Office, and reviewed by President’s Cabinet before submitting a grant proposal. If you have any questions regarding this form or the proposal development process, please contact the Grants Office at grants@mtsac.edu.

Principal Investigator/Project Director

Name	Jaime Hooper	Department	Nursing
Email	jhooper1@mtsac.edu	Phone	909-274-5170

Other Project Collaborators

Name	Sophie Boquiren	Department	Nursing
Name		Department	
Name		Department	
Name		Department	

Funding Opportunity Details

Opportunity Name	Rebuilding Nursing Infrastructure - Round 2		
Sponsoring Agency	California Community Colleges Chancellor's Office		
Pass-through Entity (if applicable)			
Sponsor Type	<input type="checkbox"/> Local	<input checked="" type="checkbox"/> State	<input type="checkbox"/> Federal <input type="checkbox"/> Private
Proposal Type	<input checked="" type="checkbox"/> New	<input type="checkbox"/> Renewal	<input type="checkbox"/> Resubmission <input type="checkbox"/> Amendment
Submission Deadline	January 16, 2026, by 11:59 p.m.		

Funding Amount	Up to \$2,000,000	Project Duration	2 years
Proposed Start Date	July 1, 2026	Proposed End Date	June 30, 2028

Does the opportunity require 501(c)(3) status?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If yes, the project team must coordinate the submission with the Mt. SAC Foundation.
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Are indirect costs allowed? (check appropriate box)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Indirect Cost Rate (if applicable)	4% of direct cost
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Is match required? (check appropriate box)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Match Amount (if applicable)	
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If match is required, how do you intend to satisfy this requirement?			
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Project Summary

Use the following prompts to provide an overview of the proposed project. If desired, attach additional information to this form.

<p>Project Description</p> <p>What need will the project address? What activities will be implemented?</p>	<p>This funding supports ADN programs in Registered Nurse Shortage Areas. Projects in Round 2 must propose new strategies or expand upon strategies proposed during Round 1. This project will focus on the following legislative priorities: (1) developing strategies for engaging and retaining nursing students; (2) developing strategies for recruiting, retaining, and training high-quality nursing faculty; and (3) purchasing equipment for nursing education programs.</p>
<p>Expected Outcomes</p> <p>What are the project's expected benefits/ outcomes?</p>	<p>Expected outcomes include up-to-date beds and equipment for the HCRC, enhanced support services and case management for students, improved knowledge among Nursing faculty of AI and incorporation of AI into curriculum, improved attrition rates among nursing students, increased number of ADN graduates, and increased number of RNs in the region.</p>
<p>Partners</p> <p>If applicable, list partners and their roles in the project. Will Mt. SAC issue sub-awards?</p>	<p>Mt. SAC will not have any formal grant partners and will not issue subawards.</p>
<p>Budgetary Needs</p> <p>Describe the project's budgetary needs. For personnel, specify type(s). For faculty reassignment/overload requests, specify the names and planned allocation of time.</p>	<p>The project budget will include faculty (hourly), professional expert, and student salaries, employee benefits, non-instructional and instructional supplies and materials, software, travel and professional development, consultants, contracted services, equipment and technology, student vouchers, indirect costs, and other related expenses. Please refer to the attached draft budget spreadsheet.</p>
<p>Sustainability Plan</p> <p>What is the plan for continuing grant activities beyond the project period?</p>	<p>The funding agency intends this funding to be for one-time, capacity-building efforts. New equipment will have maintenance costs; however, other funding sources (CCCCO Enrollment Retention and Song-Brown) currently pay for maintenance agreements. The program expects that new equipment will replace outdated equipment, and maintenance agreements will continue to be funded out of existing sources.</p>

Assurances

- As the Project Lead, I acknowledge the responsibility associated with this role and will conduct the proposed project in accordance with the terms and conditions of the sponsoring agency and the policies of the College.
- If the proposal described herein is funded and accepted by the College, I will be responsible for meeting the requirements of the award, including, but not limited to, providing the proper stewardship of sponsored funds and submitting all required progress reports and deliverables on a timely basis.
- If sponsored funds are used for personnel, I understand that the College makes no ongoing commitment beyond the project period.
- Where funds are requested for lecture hour equivalents, I have reviewed this request with my Educational Administrator, and they support the reassignment/overload request.

<p>Jaime Hooper <small>Digitally signed by Jaime Hooper Date: 2025.12.18 08:48:46 -08'00'</small></p> <hr/> <p><i>Signature of Project Lead</i></p>	<p>12/18/25</p> <hr/> <p><i>Date</i></p>	<p>Director of Nursing</p> <hr/> <p><i>Title</i></p>
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Approval

Approvals represent general approval of details outlined in the project summary, but they do not represent specific approval of personnel titles, classifications, salary rates, or other issues governed by College policy and collective bargaining agreements.

<p>Kelly Coreas <small>Digitally signed by Kelly Coreas Date: 2025.12.18 09:00:49 -08'00'</small></p> <hr/> <p><i>Signature of Responsible Administrator</i></p>	<p>12/18/2025</p> <hr/> <p><i>Date</i></p>	<p>Associate Dean Technology & Health</p> <hr/> <p><i>Title</i></p>
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<p>Kelly Fowler, Ph.D. <small>Digitally signed by Kelly Fowler, Ph.D. Date: 2025.12.19 10:42:57 -08'00'</small></p> <hr/> <p><i>Signature of Responsible Vice President</i></p>	<p>12/19/2025</p> <hr/> <p><i>Date</i></p>	<p>Vice President of Instruction</p> <hr/> <p><i>Title</i></p>
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Review by President's Cabinet

Date of Review	<input type="checkbox"/> Approved <input type="checkbox"/> Conditionally Approved <input type="checkbox"/> Denied
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Comments	
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DRAFT Rebuilding Nursing Infrastructure Grant Request

1000 - Instructional Salaries	FY 2026-27	FY 2027-28	Total
Faculty (hourly) for adjunct professors to participate in department retreat and other professional development activities: 28 professors x 2 semesters x 10 hours/semester x \$69.80/hour. Includes estimated 3% cost of living adjustment (COLA) in Year 2.	\$ 39,088	\$ 40,261	\$ 79,349
Faculty (hourly) to establish a work group focused on use AI in the curriculum: 12 professors x 2 semesters x 12 hours/semester x \$69.80/hour. Includes estimated 3% COLA in Year 2.	\$ 20,102	\$ 20,705	\$ 40,807
Total Instructional Salaries	\$ 59,190	\$ 60,966	\$ 120,156

2000 - Non-instructional Salaries	FY 2026-27	FY 2027-28	Total
Technical Experts, Level II (hourly) to provide proactive wellness programming, individualized student support, and coordinated referrals to appropriate campus and community resources: 2 positions x 52 weeks x 19 hours/week x \$40/hour	\$ 79,040	\$ 79,040	\$ 158,080
Student Assistant, Level III (hourly) to participate in paid work experience "transition to practice" course to gain additional clinical experience prior to employment as a registered nurse: 10 students x 2 semesters x 16 weeks/semester x 12 hours/week x \$19/hour	\$ 72,960	\$ 72,960	\$ 145,920
Total Non-instructional Salaries	\$ 152,000	\$ 152,000	\$ 304,000

3000 - Employee Benefits	FY 2026-27	FY 2027-28	Total
Faculty: 19.1% California State Teachers' Retirement System, 1.45% Medicare, 0.05% state unemployment insurance (SUI), 1.38% workers' compensation (WC)	\$ 13,010	\$ 13,400	\$ 26,410
Technical Experts: 3% alternative retirement plan, 1.45% Medicare, 0.05% SUI, 1.38% WC	\$ 4,592	\$ 4,592	\$ 9,184
Total Employee Benefits	\$ 17,602	\$ 17,992	\$ 35,594

4000 - Supplies and Materials	FY 2026-27	FY 2027-28	Total
General supplies to support the work of grant personnel and grant activities	\$ 2,000	\$ 2,000	\$ 4,000
Instructional supplies for classroom, clinical, and simulation settings	\$ 10,000	\$ 10,000	\$ 20,000
Total Supplies and Materials	\$ 12,000	\$ 12,000	\$ 24,000

5000 - Other Operating Expenses and Services	FY 2026-27	FY 2027-28	Total
Travel costs for faculty to participate in relevant professional development conferences, such as California Organization of Associate Degree Nursing Program Directors and American Association of Colleges of Nursing: 13 professors x \$2,000/professor	\$ 26,000	\$ 26,000	\$ 52,000
Consultant services for guest speakers at faculty retreat focused on AI and other professional development events: 4 speakers x \$4,000/speaker	\$ 16,000	\$ 16,000	\$ 32,000
Contracted services for faculty retreat (e.g., catering, materials, event services): 40 participants x \$200/participant	\$ 8,000	\$ 8,000	\$ 16,000
Total Other Operating Expenses and Services	\$ 50,000	\$ 50,000	\$ 100,000

6000 - Capital Outlay	FY 2026-27	FY 2027-28	Total
VR platform including AI-powered dialogue, custom scenario development, and virtual training for Nursing faculty	\$ 41,090	\$ 41,090	\$ 82,180
Replacement of 4 hospital beds and purchase of 4 new hospital beds for Health Careers Resource Center, including maintenance agreements	\$ 88,445	\$ 20,000	\$ 108,445
Equipment and technology for Health Careers Resource Center to support simulated clinical experiences, including maintenance agreements	\$ 100,000	\$ 60,000	\$ 160,000
Total Capital Outlay	\$ 229,535	\$ 121,090	\$ 350,625

7000 - Other Outgo	FY 2026-27	FY 2027-28	Total
Student vouchers for skills kits, uniforms, and supplies related to participation in ADN program: 120 students x \$150/student	\$ 18,000	\$ 18,000	\$ 36,000
Total Other Outgo	\$ 18,000	\$ 18,000	\$ 36,000

	FY 2026-27	FY 2027-28	Total
Total Direct Costs	\$ 538,327	\$ 432,048	\$ 970,375
Indirect Costs (4% of Total Direct Costs)	\$ 21,533	\$ 17,282	\$ 38,815
Total Costs	\$ 559,860	\$ 449,330	\$ 1,009,190

Maximum Request	\$ 2,000,000
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