

EMERGENCY FUNDING REQUEST
2024-25



Requested by: (Unit, Department, Division or Vice President)		Date to VP:	
Location	(Fill-in)	Reviewed By (Signature):	
Department or Unit:	Office of Instruction		Date to Cabinet:
Division:			Outcome:
Vice President:	Kelly Fowler	<i>Kelly M. Fowler</i>	
Budget Request(s)	uest" is a shortfall in funding that, unless funded immediately, could cause a p		Funding
(List in Priority Order)	An "Emergency Funding Request" is a shortfall in funding that, unless funded immediately, could cause a program to cease to function.		Amount Requested**
1.	<p>This request for additional funding is to support our STARS Spring Athletic teams as they advance into the 3C2A postseason competition. The Mt. SAC teams had highly successful regular seasons, and we are proud to have several programs continuing on to represent our institution in the postseason.</p> <p>Currently, Track and Field, Baseball, Softball, and Men's Golf are actively competing, with each program potentially participating in the State Championships for their respective sports. To ensure our student-athletes have the necessary support and resources to perform at their best, we are requesting funding to cover the following anticipated postseason expenses:</p> <p>Transportation to regional and state competition sites; meal allowances for athletes and staff while traveling; entry fees required by the 3C2A and host institutions; hotel accommodations for overnight stays during multi-day events; miscellaneous costs (e.g., parking, equipment transport, emergency supplies), averaged based on previous postseason expenditures.</p> <p>We have calculated these costs using historical data from past seasons to ensure a responsible and realistic estimate. This additional support will directly contribute to the success, safety, and well-being of our teams during this critical time of year.</p> <p>As of 5.2.25 the Stars budget balance is -\$29,540; Kinesiology needs \$73,000 for travel, which results in a request for \$102,540. The Office of Instruction is able to contribute \$25,000. Therefore this request is for \$77,540.</p>		<p>\$77,540</p> <p>\$47,540</p>
	Account Number(s):	11200-900200-523000-000000	

An Emergency Funding Request may only be used to request one-time funds. To request ongoing funds, please refer to the *Budget Development Guide - New Resource Allocations*.

** The amount requested should include all ancillary costs, such as sales tax, shipping fees, etc. Please provide supporting documentation such as price quotes from a vendor, a copy of a catalog, etc.