

EMERGENCY FUNDING REQUEST
2024-25



Requested by: (Unit, Department, Division or Vice President)		Date to VP:
Location	(Fill-in)	Reviewed By (Signature):
Department or Unit:	Office of Instruction	Date to Cabinet:
Division:		Outcome:
Vice President:	Kelly Fowler	

Budget Request(s)		Funding	
(List in Priority Order)		Amount Requested**	Amount Approved
1.	<p>g Request" is a shortfall in funding that, unless funded immediately, could cause a program to cease to function.</p> <p>This request for additional funding is to support our STARS Spring Athletic teams as they advance into the 3C2A postseason competition. The Mt. SAC teams had highly successful regular seasons, and we are proud to have several programs continuing on to represent our institution in the postseason.</p> <p>Currently, Track and Field will travel to the College of San Mateo for the 3C2A State Championships. The team, consisting of 44 student-athletes and 12 staff will attend at a cost of \$32,800. The Baseball Team has advanced to the 3C2A Southern California Regional Finals. The team consists of 41 students and 11 staff. We are hosting these Regional Finals and only require meals for the three days of games at a cost of \$4,680. Funding helps to ensure our student-athletes have the necessary support and resources to perform at their best, we are requesting funding to cover the following anticipated postseason expenses:</p> <p>Transportation to regional and state competition sites; meal allowances for athletes and staff while traveling; entry fees required by the 3C2A and host institutions; hotel accommodations for overnight stays during multi-day events; miscellaneous costs (e.g., parking, equipment transport, emergency supplies), averaged based on previous postseason expenditures.</p> <p>We have calculated these costs using historical data from past seasons to ensure a responsible and realistic estimate. This additional support will directly contribute to the success, safety, and well-being of our teams during this critical time of year.</p> <p>As of 5.12.25 the Stars budget balance is -\$31,812, which does not include the \$47,500 EFR approved at the 5.5.25 Cabinet meeting. After that request is processed, the Stars budget balance will be \$15,688. The Track and Field and Baseball Teams require \$37,480, leaving a need for \$21,792. It is important to note, that the Instruction Division offset funding requests for Stars by directly funding Kinesiology, Athletics and Dance for team travel (\$30,000). Today's request will cover competitions being held May 15 - 18, 2025. IF Baseball wins this weekend's final they will advance to the State Championship, hosted by us, and we will need an additional \$6,430.</p>	\$21,792	
	Account Number(s): 11200-900200-523000-000000		

An Emergency Funding Request may only be used to request one-time funds. To request ongoing funds, please refer to the Budget Development Guide - New Resource Allocations.

** The amount requested should include all ancillary costs, such as sales tax, shipping fees, etc. Please provide supporting documentation such as price quotes from a vendor, a copy of a catalog, etc.