

## President's Cabinet Action Notes February 18, 2025

1. Cabinet reviewed and commented on the following standing items:
  - a. Cabinet approved the following positions to proceed with recruitment or out-of-class:
    - [Acting Director, Development and Alumni Relations](#)
    - [Administrative Specialist IV](#) (Foundation)
    - [Executive Assistant I](#) (EEO Compliance and Recruitment)
    - [Executive Assistant I](#) (EEO Compliance and Recruitment) (Out-of-Class)
    - [Administrative Specialist III](#) (EOPS/CARE/NextUP-REACH) (Out-of-Class)
    - [Administrative Specialist IV](#) (ACCESS and Wellness) (Out-of-Class)
  - b. Cabinet received the following diversity, equity, inclusion, social justice, anti-racism, and accessibility updates:
    - Cabinet reviewed the [Dear Colleague](#) letter from the U.S. Department of Education, Office for Civil Rights, dated February 14, 2025. There are various webinars being offered related to this Dear Colleague letter. While there is concern, the Chancellor's Office is recommending that Colleges continue the work that they are focused on until interpretation of the requirements has been determined by the court system.
2. Cabinet reviewed the draft of the February 26<sup>th</sup> Board Meeting Agenda.
3. Cabinet reviewed a list of Federal grants that have been awarded to Mt. SAC.
4. Cabinet discussed topics for the next quarterly Management Staff Meeting.
5. Red Cards, which state a person's constitutional rights, have been produced for both staff and students.
6. The Chancellor's Office has [announced](#) that they are accepting applications for the 2025-26 Strategic Enrollment Management (SEM) Program: Supporting the Student Journey. The program incorporates Student Services, School of Continuing Education, and Instruction.
7. Cabinet reviewed the following proposed revisions to Administrative Procedures
  - [AP 7160 – Professional Development](#) – Approved to submit to PAC for review with suggested changes.

