

2023-24 NEW RESOURCE ALLOCATION REQUEUSTS #15 - PRIORITIZED SUMMARY

(For requests that have been approved for funding, please provide documentation to support amount requested, such as price quotes from vendor, copy of catalog, etc.)

TEAM: **Student Services**

To Be Completed By Departments								
Priority Number	Division	Department-Org/Department's Contact Staff	Description	Justification of Need	One-time	Ongoing	Total Requested	PIE Page (s)
1	Student Services	Gio Rodriguez/EI Centro	Student Services Specialist II	<p>EI Centro provides all students, staff, and community resources and programming. EI Centro serves services spans all divisions and serves all approx. 65,000 credit and non-credit student populations with academic, cultural, personal, and leadership development programming. EI Centro also provides these opportunities to all Mt. SAC employees, including collaborative programming with RAICES, our Latinx Professional Association. We also work with Humanities Department to offer Learning Communities through EI Centro with wrap around services. A specialist is needed to conduct coordination, planning, and execution for these types of programming.</p>		X	114,000	Section: Unit Goals and Resources & Manager PIE
2	Student Services	Career Center/Lina Soto	Director, Career Center	<p>The Career Center has been in the process of changing and expanding its services. The Career Center is in need of a Director to oversee day to day operations. The staff in the Career Center include two new Career Specialists (with new ideas), one Coordinator, one Administrative Specialist, and Counselor/Coordinator. Over the past five years, the Career Center has been functioning with two Career Specialist whereas, in the past, there were four Career Specialists. The following has been implemented:</p> <ul style="list-style-type: none"> •Weekly Employer Wednesdays •On-Campus Employment Fair •Fall and Spring semester Career Fairs •Workshops on Career Readiness •Career Conference in the fall •See students one-on-one to prepare for resumes, interviews, LinkedIn profiles, assist with applying for on and off campus jobs, internships, and more <p>They are also currently migrating the job and internship platform from Symplicity (Mountie CareerSource) to Handshake. Handshake is slated to go live in January 2024. The Career Center works closely with the Counseling Department via the Career Counselor Coordinator, Emily Versace. This relationship allows the Career Center to host and check-in students for the Major Exploration Workshops that are tailored to assist students to decide on a major/career pathway. The Career Center also holds and prepares the assessments needed for the Counseling courses. They are currently working on updating the Career Center website for ease of use and information gathering. They are also working on making the Career Fair and Career Conference more Guided Pathways focused. They could benefit from a Director that is able to keep them moving forward, implementing their new ideas, and bring stability to the Career Center. In addition, the Director can work across campus with other Career based personnel and efforts to streamline our Career services across campus.</p>		X	30,000	Section: Unit Goals and Resources & Manager PIE
3	Student Services	Counseling/Francisco Dorame	Director, EAB Navigate	<p>The EAB Navigate System has been launched and implemented successfully. With the prior administration we were planning on hiring an EAB Navigate & Early Alert, Director. A JD was completed and submitted to Human Resources and we were looking for budgetary funds to fulfill this need. To sustain EAB Navigate tools and features, and address DEI, Guided Pathways, and other mandates a Director is required. As Dean of Counseling, I am serving as the point person and strategic leader for Mt. SAC, but with my demands we are only doing the minimum work possible. To expand, enhance, and successfully integrate EAB Navigate for future years a Director is required.</p>		X	189,000	Section: Unit Goals and Resources & Manager PIE

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4	Student Services	ACCESS/Thomas Mauch	Two Tutor Experts: to provide disability-specific writing strategies and support for ACCESS students enrolled in ENGL 1A and ENGL 1C One Tutor Expert: Math 100	<p>These tutors would provide specialized tutoring and homework support that is not offered by other centers on campus. Our tutors have knowledge of classroom content for English and Math linked courses and professor curriculum as well as knowledge of specific success strategies. Tutors are embedded into both the content courses as well as the strategies courses and can provide seamless and integrated supports for students in and out of the classroom. In addition, these tutors will receive training on methods for working with students with disabilities and can provide assistance in the linked English and Math courses to support professors with accommodations, implementing behavior strategies, and supporting student content acquisition.</p> <p>On average for the 2022-2023 school year the English 1A linked courses had a success rate of 65% and the English 1C linked courses had a success rate of 81.5% while the overall success rate in English courses was 58.3%. In comparison, the linked courses had an average increase in success by about 15% for the English linked courses.</p> <p>For the 2022-2023 school year, the Math 100 linked course had an average success rate of 77.5% while the overall Math 100 success rate was 59%. This shows an increase in success by about 18.5% in the linked courses.</p>		X	47,000	Section: Unit Goals and Resources & Manager PIE
5	Student Services	Counseling/Francisco Dorame	Student & Hourly Employee	Increase the student employee/hourly employee budget to meet the Counseling Department student appointment demand. Currently, we have our morning shift Administrative Specialist II out on Medical Leave and I need to increase our support for coverage, customer service (i.e. phone, in-person), and student appointment demands. We hired several work-study students and our budget does not fulfill the demand needed to serve our students. We are seeking an increase of \$25,000 to meet the student demand and staffing short-falls.		X	25,000	Section: Unit Goals and Resources & Manager PIE
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