


IMMEDIATE NEED REQUEST

2023-24

Requested by: (Unit, Department, Division or Vice President)					
					Date to VP: 11/13/2023
Location	(Fill-in)	Reviewed By (Signature):			
Department or Unit:	Grounds	Ruben Flores	Date to Cabinet: 11/14/23		
Division:	Administrative Services	Shannon Carter	Outcome:		
Vice President:	Morris Rodrigue				

Budget Request(s)	Justification for Request(s)	Funds Requested **			Funding
(List in Priority Order)	An "Immediate Need" is a shortfall in funding that, unless funded immediately, could cause a program to cease to function.	Amount	One-time	Ongoing	Approved
1.	Buzzard Peak parcel 8277-031-018 is currently not in compliance with Los Angeles County Fire Code. In order to assure compliance, brush 200ft from every structure must be cleared along San Gabriel Valley Drive and Seton Hill Drive in Walnut and homes north of parcel along Cameron Avenue in Covina. The trail itself within the parcel needs to be cleared of brush/weeds. Years of unmaintained terrain before acquiring the parcel has made this a daunting task for our staff to perform the work. Currently, we do not possess the training or specialized equipment to perform the brush clearance that is required. Commissioning the Los Angeles County Weed Hazard and Pest Management Bureau would ensure that the task would be completed in a safe and efficient manner but above all, we would be in compliance. Efforts are underway to establish a maintenance plan moving forward. The above mentioned work would be a fresh start and would provide us with a template or boundary to keep clear.	\$255,000	x		
	Account Number(s): 11000-622000-561000-655000 (Facilities/Grounds/Contracted Services budget)				
2.					
	Account Number(s):				

3.						
	Account Number(s):					

****** *Please provide documentation to support the amount requested, such as price quotes from vendor, copy of catalog, etc. Also, include any ancillary costs, such as maintenance, annual software upgrades, etc.*



COUNTY OF LOS ANGELES

Department of Agricultural Commissioner/ Weights and Measures



Kurt E. Floren
Agricultural Commissioner
Director of Weights and Measures

12300 Lower Azusa Road
Arcadia, California 91006-5872
<http://acwm.lacounty.gov>

Maximiliano E. Regis
Chief Deputy

November 9, 2023

Mt San Antonio Community College
1100 N. Grand Ave
Walnut CA 91789

(REVISED)

LETTER OF AUTHORIZATION

Dear Sir/Madam:

Inspector Rosanne Centeno would like to obtain an authorization from you for the Weed Hazard and Pest Management Bureau of the Los Angeles County Department of Agricultural Commissioner/Weights and Measures to clear grass, weeds, and/or brush in compliance with the Los Angeles County Fire Code or at your request, on the following parcel(s) during the fiscal year 2023-2024.

<u>MAPBOOK/PAGE/PARCEL</u>	<u>LOCATION/REMARKS</u>	<u>ESTIMATE</u>
8277-031-018	One lot north of 20121 San Gabriel Valley Boulevard, Walnut Remarks: Removal of brush and limbing up trees 6 feet off the ground within 200 feet from structures along San Gabriel Valley Drive and Seton Hill Drive in Walnut and homes north of parcel along Cameron Avenue in Covina. This also includes clearing the Buzzard Peak Trail that falls within parcel 8277-031-018.	\$255,000.00

Since the Los Angeles County Auditor-Controller now requires all authorizations to be in writing, we are prohibited from working these parcels until we have this authorization. It would be appreciated if you would sign below and return the original, keeping the second copy for your records. If you have any questions, please contact Inspector Rosanne Centeno at (626) 335-3453 or by email at RCenteno@acwm.lacounty.gov.

Very truly yours,

KURT E. FLOREN
Agricultural Commissioner/
Director of Weights & Measures

ADRIAN ZAVALA
Deputy Director/Bureau Chief
Weed Hazard & Pest Management Bureau

KEF:AZ:lp

STATEMENT: I hereby authorize the Los Angeles County Weed Hazard and Pest Management Bureau to clear the listed parcel(s).

SIGNATURE _____	TITLE _____
PRINT NAME _____	P.O./DSO# _____
PHONE NO. _____	DATE _____