



**MT. SAN ANTONIO COLLEGE
PRESIDENT'S CABINET REVIEW OF
REQUESTS TO FILL
10/3/23**

Position	Department	FTE	# of Months	Vacancy Reason	Approved	Denied	Comments
Career Services Specialist	Career Education/ Natural Sciences	1.00	12	Arnita Champion	x		
Program/Project Specialist	Dual Enrollment	1.00	12	Vanessa Medina Baez	x		
Project/Program Specialist (Restricted Funds)	Student Services/ Equity Center	1.00	12	Betzabel Martinez	x		
Testing Center Clerk	Community and Contract Education/SCE	1.00	12	New	x		

Martha Garcia

Reviewed by Dr. Garcia

10/9/23

Date

**** Instructions**

1. Human Resources to complete this form, attach copies of each Request to Fill, and submit to President's Cabinet for approval.
2. Human Resources will notify requesting manager regarding the decision of President's Cabinet (approved, denied, modified, etc.).
3. Human Resources will submit a copy of this form and copies of each Request to Fill to Fiscal Services.
4. Copies of this form will be attached to each Request to Fill and maintained by the Human Resources staff.