



**MT. SAN ANTONIO COLLEGE  
PRESIDENT'S CABINET REVIEW OF  
REQUESTS TO FILL  
10/31/2023**

Position	Department	FTE	# of Months	Vacancy Reason	Approved	Denied	Comments
Administrative Specialist I (Restricted Funds)	Financial Aid	1.00	12	Erika Diaz	X		
Custodian I	Maintenance and Operations	1.00	12	Steven J. Armendariz	X		
Early Childhood Development Specialist I (Restricted Funds)	Child Development Center	1.00	12	Monique Montanez	X		
Temporary Special Project Administrator - First People's Native Center (Restricted Funds)	Equity Center	1.00	12	New	X		
Administrative Specialist III	Purchasing	1.00	12	April Landry	X		

*Martha Garcia*  
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 Reviewed by Dr. Garcia

October 31, 2023  
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 Date

**\*\* Instructions**

1. Human Resources to complete this form, attach copies of each Request to Fill, and submit to President's Cabinet for approval.
2. Human Resources will notify requesting manager regarding the decision of President's Cabinet (approved, denied, modified, etc.).
3. Human Resources will submit a copy of this form and copies of each Request to Fill to Fiscal Services.
4. Copies of this form will be attached to each Request to Fill and maintained by the Human Resources staff.