

APPROVED

President's Cabinet

Martha Garcia

March 26, 2024

EMERGENCY FUNDING REQUEST**2023-24**

Requested by: (Unit, Department, Division or Vice President)		Date to VP:	
Location	(Fill-in)	Reviewed By (Signature):	
Department or Unit:	President's Office		Date to Cabinet:
Division:			Outcome:
Vice President:	Martha Garcia		
Budget Request(s)	Justification for Request(s)	Funding	
(List in Priority Order)	An "Emergency Funding Request" is a shortfall in funding that, unless funded immediately, could cause a program to cease to function.	Amount Requested**	Amount Approved
1. Legal Services	The use of legal services has increased this FY due to varying unprecedented circumstances and multiple cases involving investigations. Immediate additional funding is required to sustain these services and pay outstanding invoices for services rendered, as well as estimated costs for the rest of the fiscal year.	\$ 150,000.00	
Account Number(s):			
2.			
Account Number(s):			
3.			
Account Number(s):			

**** Please provide documentation to support the amount requested, such as price quotes from vendor, copy of catalog, etc.
Also, include any ancillary costs, such as maintenance, annual software upgrades, etc.**