



November 22, 2022

1. Cabinet reviewed and commented on the following information items:
 - a. The Community College League of California issued its 10th Update to the [CEO Tenure and Retention Study](#). Key findings in this update: 1) more than 1,200 individuals have served in executive leadership roles, 2) four of the five longest-serving leaders are women; 3) 45.4% of CEOs were women; 4) 24.4% of CEOs identify as Latina/o; 5) in the last 10 years, the average tenure of a permanent CEO was 5.1 years; and 6) of those that left in the previous 10 years, 47.1% retired, 22.7% were either released or left for multiple reasons, 5.9% were released, and a small percentage left California entirely.
 - b. Olga Rodriguez, Senior Fellow, and Director of the PPIC Higher Education Center provided testimony to the Assembly Budget Subcommittee No. 2 on Education Finance, [Testimony: Enrollment Declines in California Community Colleges](#). Her remarks and data show that the enrollment decline is pervasive in the California community college system, whose transfers make up 44% of degrees awarded by the CSU and UC systems. There are some districts out there really struggling to stay in business.
2. The Legislative Analyst's Office issued their [Fiscal Outlook for Schools and Community Colleges](#), in which they estimate that the Prop 98 guarantee for K-12 and CCC funding in 2023-24 will be \$2.2B (2%) below the 2022-23 enacted budget level due to recent weakness in the economy. The role that the LAO and Department of Finance play is a dance. The DOF is usually more conservative, while the LAO is traditionally more creative and often more liberal in its opinions, so there is concern that the information included in the LAO Outlook will be understood as optimistic. However, one reading the LAO Outlook should note the use of the words "estimate" and "could" as signs of possibilities, not promises. If the State's revenues do not fully fund the Proposition 98 guarantee, there will be backfill as constitutionally required from the 2004 Prop 58 "Rainy Day Fund" Reserve. With property tax and capital gains tax state revenue going down, the State's contribution to the K-12 and community colleges will need to be supplemented from Reserves. However, the manner in which the Governor approaches this challenge will need to await his January proposed State budget for 2023-24.
3. Cabinet continues the discussion of the Block Grant Requests. A [summary](#) of approved requests was reviewed, and it is noted that a revised format will be distributed to include additional information on data/outcome metrics and the expected expenditure term. Approved Block Grant requests will be distributed to the budget accounts of cost center managers who will be responsible for a quarterly report through their vice presidents to Cabinet on how the projects are progressing and utilizing metrics on the progress. This will help us to stay within the reporting requirements for the use of the funds, as well as give an opportunity for innovative projects with the priorities of recruiting and retaining students and to be sure that the ability for students to succeed is equitable.
4. The CEO/CCCT Board of California Community Colleges provided a [Draft Resolution](#) related to AB 928. The major issue of the new CalGETC 34 unit plan is the elimination of area E, lifelong learning, and a general education transfer requirement. The impact of losing Area E for community colleges is a substantial loss of enrollment in these courses and related programs. Many statewide organizations, including the Board of Governors, CCLC, and CEO groups, are passing resolutions for a reasonable outcome for lifelong learning in Area E. To move it into an upper-division graduation requirement at Cal State does not make sense.

5. The Board of Trustees will be reviewing [AP 6620 - Naming of Buildings](#) at their next meeting.
6. The [Draft Expanded PAC Agenda](#) was shared. Per [AP 3250 – Institutional Planning](#), Expanded PAC convenes twice a year to plan and assess integrated planning and make recommendations to the College President.
7. Cabinet reviewed the list of [prioritized faculty hires for 2023-24](#) that was established at the November 21 AMAC meeting. Kelly and Audrey noted that it was a collaborative process in AMAC yesterday.
8. Sokha reported:
 - Faculty members who are on banked leave may serve on committees.
 - The remote work agreement for CSEA 262 has been routed for District/Union signatures. Next steps for remote work is to develop the forms and process for implementation.
9. Morris reported:
 - The Bookstore RFP is moving forward. There has been discussion on intellectual property and copyright infringement and whether its use falls within acceptable use conditions. The Chancellor’s Office has a legal opinion on acceptable use.
10. Audrey reported:
 - The Thanksgiving gratitude lunch is currently going on for students with Student Equity and Associated Students.
 - The presentations at the CCLC Annual Conference were well-received.
 - Mt. SAC is rated #2 in the State in Football.
 - They are continuing to work on the classifications for Student Services managers, some are listed as Educational Administrators, and some are listed as Classified Administrators.
11. Madelyn reported:
 - The CCCCO included Mt. SAC in a State workgroup to discuss the noncredit attendance collection issue that has been preventing colleges from reporting student-level data in online noncredit courses. Initial guidance on improving reporting of noncredit attendance is coming in January 2023. A long-term solution is pending.
 - The work experience allowance for noncredit courses added in the Title 5 update will open a significant opportunity to expand work experience and collect more noncredit CDCP attendance. Their SWP project faculty, LE Foisia, will lead regional efforts for implementation within our LA19 region.
 - The ACCJC substantive changes to add a CBE program were submitted to the commission last week. Professors Mike Hood and Lani Ruh wrote several sections based on faculty and other campus stakeholder input. The decision will be received by November 30.
 - Online noncredit offerings are still strong in all programs, with overall SCE online offerings still hovering around 40%. Course efficiency has improved overall, with FTES increasing faster than our headcount.
12. Kelly reported:
 - Enrollment Management. Enrollment is trending 67% online, 3% hybrid, and 30% face-to-face. In addition, FTES are down (7.3%) from Winter 2020 and up 3.2% from Winter 2022. Deans and Associate Deans will work closely with department chairs and coordinators in schedule adjustments based on enrollment trends and student demand. Winter 2023 sections scheduled: 53% online, 3% hybrid, and 44% face-to-face.

13. Items for future agendas (items for the next Cabinet meeting are shown in **BOLD**):

- a. Return and Recover Initiative:
 - 1. Student Retention and Enrollment Outreach (Leads: Tannia Robles, Laura Sherwood, Denise Bailey, Pedro Suarez, and Sylvia Ruano 1/24)
 - 2. Center for Black Cultural and Student Success, MMI, Arise, and El Centro (Leads: Clarence Banks, Anabel Perez, Lina Soto, and Aida Cuenza, 1/24)
 - 3. Student Center Coordination (Leads: Kevin Owen, Koji Uesugi, and John Vitullo, 1/24)
 - 4. Laptop Loaner Program (Leads: Michael Carr, Romelia Salinas, Tami Pearson, and Eric Lara, 1/24)
- b. Multiple Measures Placement Workgroup (Madelyn, George, Ned, Elizabeth, Maria, and Jimmy, TBD)
- c. Student-Centered Funding Formula—Continued Follow-Up:
 - 1. Noncredit Support of SCFF & Multiple Measures (Tami and Shannon, 1/3)
 - 2. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup—Francisco, 11/29)

14. Quarterly Reports to Cabinet:

- a. Emergency Response Plan Quarterly Report (Duetta and Sayeed, 1/17)
- b. Room Utilization/Capacity-Load Ratio Project (Gary, Meghan, Brandin, and Kevin, 2/7)
- c. Faculty Position Control Quarterly Report (Rosa and Meghan, 1/10)
- d. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 11/15)
- e. IT Projects Quarterly Report (Anthony, 2/21)
- f. Grants Quarterly Update (Adrienne, 1/17)
- g. International Student Quarterly Report (Chris, George, and Paty 2/7)
- h. Academic Support Coordination Project Quarterly Report (Romelia, 1/3)
- i. Guided Pathways Quarterly Report (Meghan, Elmer Rodriguez, and Michelle Nava, TBD)
- j. Dual Enrollment Quarterly Report (Meghan, Marlyn, and Lina, 12/20)
- k. Title V Quarterly Report (Lisa and Lizette, 12/13)
- l. AB 30 (Dual Enrollment, A&R, and IT, 12/20)
- m. Accreditation Core Group Update (Lianne, Barbara, Allie, Patty, Michelle, and Laura, 12/13)
- n. Financial Aid Update (Manuel, 1/10)
- o. [MESA Program Implementation](#) (Pending, TBD)
- p. [Research on Enrollment: Wait Lists, Evening Student Loss](#) (Quinones, TBD)
- q. [Apple Resources: App Design, Apple eBooks Online](#) (Pending, TBD)
- r. Student Equity Plan (Pending, TBD)