



**MT. SAN ANTONIO COLLEGE  
PRESIDENT'S CABINET REVIEW OF  
REQUESTS TO FILL  
11/15/22**

Position	Department	FTE	# of Months	Vacancy Reason	Approved	Denied	Comments
Administrative Specialist I	Community and Contract Education	0.475	12	Wendi English	×		
Administrative Specialist III	Counseling and Guidance	1.00	12	Gloria Duneen Duffin	×		
Assistant Director, Community and Contract Education	Community and Contract Education	1.00	12	Debbie Wong	×		
Coordinator, Student Activities	Student Life	1.00	12	Giovanni Rodriguez	×		
Program Account Specialist	Career Education	1.00	12	Carole Stevens	×		
Student Services Program Specialist II	Financial Aid	1.00	12	Teresa Pham	×		

*William J. Scroggins*  
Reviewed by Dr. Scroggins

November 15, 2022  
Date

**\*\* Instructions**

1. Human Resources to complete this form, attach copies of each Request to Fill, and submit to President's Cabinet for approval.
2. Human Resources will notify requesting manager regarding the decision of President's Cabinet (approved, denied, modified, etc.).
3. Human Resources will submit a copy of this form and copies of each Request to Fill to Fiscal Services.
4. Copies of this form will be attached to each Request to Fill and maintained by the Human Resources staff.