



**MT. SAN ANTONIO COLLEGE  
PRESIDENT'S CABINET REVIEW OF  
REQUESTS TO FILL  
9/20/22**

Position	Department	FTE	# of Months	Vacancy Reason	Approved	Denied	Comments
Human Resources Analyst	Human Resources	1.00	12	New	X		
Student Services Outreach Specialist	High School Outreach	1.00	12	New	X		

*William J. Scroggins*  
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 Reviewed by Dr. Scroggins

September 20, 2022  
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 Date

- \*\* Instructions**
- Human Resources to complete this form, attach copies of each Request to Fill, and submit to President's Cabinet for approval.
  - Human Resources will notify requesting manager regarding the decision of President's Cabinet (approved, denied, modified, etc.).
  - Human Resources will submit a copy of this form and copies of each Request to Fill to Fiscal Services.
  - Copies of this form will be attached to each Request to Fill and maintained by the Human Resources staff.