



August 9, 2022

Meghan sat in for Kelly

1. Cabinet reviewed and commented on the following information items:
 - a. A member of the Board requested a Board discussion on [Body Worn Cameras](#), which is on the agenda for tomorrow's Board Meeting. Chief Williams will be available for discussion.
 - b. Foothill Gold Line announces a [Construction Alert – Now Open at Garey Ave at Railroad Crossing in Pomona](#). As the Gold Line construction continues, city roadways will be closed to facilitate the process of expansion to the east. This is good news for public transit into and out of the San Gabriel Valley.
 - c. An article from EdSource, [University of California faces calls to reduce barriers for transfer students](#), highlights the call for a new admissions guarantee for community college transfer students. Bill was interviewed and has a brief quote included. Although the big three UC campuses—Berkeley, Los Angeles, and San Diego—have no guaranteed admissions program, the nine that do have such a program do not make it easy for community college transfer students. Requirements for lower division major preparation often are different for each UC campus, and guarantees are limited to certain majors. Students are challenged to prepare for a program of study unless they know what UC campus they want to attend. This Ed Source article draws attention to the important issues for community college students trying to transfer to the UCs. However, even with its faults, community college student admission into a UC produces better results than admission rates directly from high school. One out of three students who apply to a UC from a community college is admitted compared to approximately one in 10 of those going from high school into a UC.
2. Morris provided an update to the budget model for 2022-23 based on continually changing information from the State. The advance funding was released and shows allocations higher than the Joint Analysis of the signed State budget for community colleges. The Department of Finance has indicated that there will be another adjustment at P1 next February, and that report will have the actual SCFF metric funding rates for 2022-23. We remain cautiously optimistic.
3. The Chancellor's Office provided a [Fiscal and Policy Update](#), providing information on upcoming documents related to budget, allocation, and resources. They will be issuing a 2022-23 CC Compendium document which will provide fiscal and program guidance in one location. The document also notes the issuance of the Memo that details the 2022-23 advance apportionment, information on the California Community College COVID-19 Recovery Block Grant, EEO Best Practices Handbook, a reminder that final COVID-19 Emergency Condition Allowances Applications are due September 1, and a 2022-23 Physical Plant and Instruction Support Memo.
4. The Chancellor's Office issued a Memo, [Preparation for Allocation of FY 22-23 Information Technology and Security Funding](#). This Fund provides resources to community colleges to address persistent data security risks and ongoing efforts to prevent them. It looks like there is a base ongoing funding to each district plus an allocation formula, but it is unclear how the funding formula will work. It is also possible that the Chancellor's Office may skim some of this money for system-level IT security processes.
5. The Chancellor's Office issued a Memo, [Guidelines on Course Exchange Implementation and FY 22-23 Emergency Conditions Allowance Requirements](#). We are well positioned for the Emergency Conditions application for the September 1 deadline. The plan will go to Board at their Special Board Meeting on August 24.

6. There is a local community group that is looking to help provide broadband fiber optic access to local residents. The group includes Trustee Laura Santos, and the group provided a presentation, [Fiber-Up My Neighborhood](#). There is a [grant opportunity](#), and the program requires municipality engagement. It looks like the extent of our involvement would be with providing help with the mapping process for fiber optics access which is done via a cell phone app. The app uses the longitude and latitude of your location connection which generates neighborhood maps showing the broadband signal strength. This data is a requirement to qualify for these grants. We are waiting on further information on the app and the role that Mt. SAC will play in collecting this data.
7. Cabinet discussed the certification process for regular and effective contact specified in [Article 13.A.4 of the Faculty Association Contract](#) for 2019-2022 which states that the Academic Senate, in consultation with the Faculty Association and the District, will create a rubric that identifies regular and effective contact. How this rubric is implemented is described in this section of the FA contract. The Academic Senate is working on a draft of the rubric which will be reviewed by a joint workgroup for consultation of the Academic Senate with the Faculty Association and the District.
8. The Chancellor's Office issued a Memo, [Baccalaureate Degree Program Implementation Updates](#), which states that the Chancellor's Office received applications from 10 colleges during the January 2022 application cycle for baccalaureate degree programs. While we have not had any direct acceptance notification, we presume that we are one of those 10 for our Histotechnology Bachelor's Degree. The Chancellor's Office will be providing feedback on applications during the Fall, which will include additional guidance and a technical assistance webinar.
9. Cabinet approved an [Immediate Need Request](#) for Maintenance and Operations for \$14,229 one-time and \$6,947 ongoing for a pay grade increase.
10. Cabinet approved the following positions to proceed with recruitment:
 - [Event Services Technician](#)
 - [Simulation Lab Technician](#) (HCRC)
11. Cabinet approved the following Change of Status form:
 - [Early Childhood Specialist I](#) (from 11 months to 12 months)
12. Cabinet was joined by Lisa Rodriguez, Acting Director of Professional and Organizational Development, and Lizette Henderson, Acting Assistant Director of Professional and Organizational Development, to provide a report on [Title V Quarterly Update](#). Highlights:
 - October 1 begins year 4 on the Title V grant.
 - CORA is an educational equity certificate designed by Luke Woods' and Frank Harris's Center. Our training modules supported 333 employees who participated in 2 different training modules—racial microaggressions and/or unconscious bias, in which 443 certificates were issued. Of employees who completed the modules, 54% were faculty, 32% were classified/confidential, and 14% were managers. Demographics of the completers are 38% self-identified as White, 30% self-identified as Latino, 11% self-identified as Asian, and 5% that identified as Black or African American.
 - The ACUE Inclusive Teaching for Equitable Learning was launched and included 27 employees who completed the certificate. This project is a partnership with SEAP and Guided Pathways. ACUE has an equity crosswalk and is vetting the data. They're continuing the work and meeting every two week for discussions to prep the faculty for the training for the Fall cohort. Upcoming will be some discipline-specific discussions.

- The Mountie Money Management Center has served Winter 5 workshops, with 57 students and staff attending; Spring 15 workshops, with 232 students and staff attending. There were 20 one-on-one sessions that provide individual time with a counselor to help students understand financial opportunities. In addition to these, there were booths that allowed for drop-ins, and saw over 800 participants. The demographics of those who attend MMMC events were 21% self-identified as Asian, 75% self-identified as Latino/Hispanic, and 4% for other for Winter 2022. For Spring 2022, 52% self-identified as Latino/Hispanic, 32% self-identified as Asian, 6% self-identified as Black or African American, and 6% self-identified as White. The majority of participants were female for both Winter and Spring.

13. Morris reported:

- There was discussion about what sort of equipment to provide to employees who may be working remotely from home a portion of their work week or may be providing online instruction. The direction is that, moving forward, we will revert to pre-pandemic technology support until HEERF funding runs out.

14. Audrey reported:

- A business partnership has been established with West Covina Grocery Outlet Bargain Market and Basic Needs Resources. They are supporting the food pantry.
- The Prime Stop is now accepting EBT¹.

15. Meghan reported:

- Fall 2022 enrollment: face-to-face 54%, hybrid 7%, and online 39%.
- The Fall Accreditation Forum series will begin on Friday, August 26, from 10:00-11:00 a.m. virtually. The forum will provide additional insight about what to expect in this accreditation cycle. Dr. Gohar Momjian, Vice President of the ACCJC, will share details about what to expect in the new formative/summative accreditation process. Participants will learn more about what we are learning through the self-evaluation process, opportunities to get involved, and key upcoming milestones.

16. Madelyn reported:

- SCE Summer 2022 noncredit enrollment shows some growth, but we are not sure how much until we evaluate the distance education data. There were many absences from students and faculty in our off-campus HS program. SCE courses are still in session for ESL and Older Adult. Noncredit faculty are heavily focused on retention and engagement strategies both in Canvas and in person.
- Along with Dean Jennifer Galbraith, Madelyn will attend the LA County Regional Consortium (LARC) retreat. Jennifer is the voting member, consortium leader, and a strong representative for Mt. SAC in the CTE area. The retreat will focus on LA Regional Consortium CTE planning and workgroup development. The noncredit presence remains strong in the region due to the NC vocational project led by Shannon Rider and Dr. LE Foisia.

17. Items for future agendas (items for the next Cabinet meeting are shown in BOLD)

- a. Return and Recover Initiative:
 1. Reconnect and Reengage (Leads: Tannia Robles, Shannon Rider, Matt Judd, Pedro Suarez, 10/25)
 2. Center for Black Cultural and Student Success, MMI, Arise, and El Centro (Leads: Clarence Banks, Anabel Perez, and Aida Cuenza, 10/25)
 3. Student Center Coordination (Leads: Kevin Owen, Koji Uesugi, and John Vitullo, 10/25)
 4. Laptop Loaner Program (Leads: Michael Carr, Romelia Salinas, Tami Pearson, and Eric Lara, 10/25)
- b. Multiple Measures Placement Workgroup (Madelyn, George, Ned, Elizabeth, Maria, and Jimmy, TBD)
- c. Student Centered Funding Formula—Continued Follow Up:
 1. Noncredit Support of SCFF & Multiple Measures (Madelyn, Tami, and Shannon, 9/27)
 2. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup—Francisco, 8/23)

¹ Electronic Benefits Transfer (EBT) is an electronic system that allows a Supplemental Nutrition Assistance Program (SNAP) participant to pay for food using SNAP benefits.

18. Quarterly Reports to Cabinet:

- a. Emergency Response Plan Quarterly Report (Duetta and Sayeed, 10/18)
- b. Room Utilization/Capacity-Load Ratio Project (Gary, Meghan, Brandin, and Kevin, 11/1)
- c. Faculty Position Control Quarterly Report (Rosa and Meghan, 10/11)
- d. Construction Project/Scheduled Maintenance Quarterly Report (**Gary, 8/17**)
- e. IT Projects Quarterly Report (**Anthony, 8/17**)
- f. Grants Quarterly Update (Adrienne, 10/18)
- g. International Student Quarterly Report (Chris, George, and Paty 11/1)
- h. Academic Support Coordination Project Quarterly Report (Madelyn and Romelia, 9/27)
- i. Guided Pathways Quarterly Report (Meghan and Guided Pathway Coordinator, TBD)
- j. Dual Enrollment Quarterly Report (Meghan, Marlyn, and Lina, 9/20)
- k. Title V Quarterly Report (Lisa and Lizette, 12/13)
- l. AB 30 (Dual Enrollment, A&R, and IT, 9/20)
- m. Accreditation Core Group Update (Lianne, Barbara, Allie, Patty, Michelle, and Laura, 9/13)