



**MT. SAN ANTONIO COLLEGE
PRESIDENT'S CABINET REVIEW OF
REQUESTS TO FILL
7/12/22**

Position	Department	FTE	# of Month s	Vacancy Reason	Approved	Denied	Comments
Administrative Specialist III	Basic Needs Resources	.625	12	New		×	
Program Account Technician	Library	1.00	12	Wendy Shen	×		
Student Services Program Specialist II	Basic Needs Resources	1.00	12	New	×		


Reviewed by Dr. Scroggins

July 12, 2022
Date

**** Instructions**

1. Human Resources to complete this form, attach copies of each Request to Fill, and submit to President's Cabinet for approval.
2. Human Resources will notify requesting manager regarding the decision of President's Cabinet (approved, denied, modified, etc.).
3. Human Resources will submit a copy of this form and copies of each Request to Fill to Fiscal Services.
4. Copies of this form will be attached to each Request to Fill and maintained by the Human Resources staff.