



**MT. SAN ANTONIO COLLEGE
PRESIDENT'S CABINET REVIEW OF
REQUESTS TO FILL
6/6/23**

Position	Department	FTE	# of Months	Vacancy Reason	Approved	Denied	Comments
Assistant Director, EOPS/CARE & CalWORKs	CalWORKs	1.0	12	New	×		Newly Funded, PC approved 5/16/23
Executive Assistant I	Human Resources	1.0	12	Iris Maccanico	×		Resignation; Last Day 5/31/23
Human Resources Analyst	Human Resources	1.0	12	New	×		Newly Funded, PC approved 3/28/23
Human Resources Technician	Human Resources	1.0	12	Maria Ceja-Vazquez	×		Resignation; Last Day 5/10/23
Human Resources Technician	Human Resources	1.0	12	Vera Latreille	×		Promotion; Last Day 5/31/23

Human Resources Technician	Human Resources	1.0	12	Vera Latreille		<div>×</div> <div>duplicate</div>	Promotion, 5/31/2023
----------------------------	-----------------	-----	----	----------------	--	-----------------------------------	-------------------------


 Reviewed by Dr. Scroggins

June 6, 2023
 Date

**** Instructions**

1. Human Resources to complete this form, attach copies of each Request to Fill, and submit to President's Cabinet for approval.
2. Human Resources will notify requesting manager regarding the decision of President's Cabinet (approved, denied, modified, etc.).
3. Human Resources will submit a copy of this form and copies of each Request to Fill to Fiscal Services.
4. Copies of this form will be attached to each Request to Fill and maintained by the Human Resources staff.