



May 30, 2023

Alexis for Sokha, Meghan for Kelly, Tom for Melba

1. Cabinet reviewed and commented on the following information items:
 - a. The [2022-23 Adopted Budget Cost of Increases for All Units](#) was reviewed. Later this week Morris will meet with Delana Miller and Rosa Royce to review the draft Tentative Budget for 2023-24. We need to continue to keep our focus on SCFF performance metrics: enrollment, supplemental counts, and student success.
 - b. The Chancellor's Office released the [Letter of Intent \(LOI\) for the Associate Degree in Nursing/Registered Nurse programs](#). Based on the LOIs submitted to the Chancellor's Office, grant funding will be issued to colleges under a new funding formula; *Two-Year Nursing Grants: Retention and Growth*.
 - c. [How An LA Community College Built a Home for Former Foster Youth](#) is a great article on how the REACH program at Mt. SAC, now in its eighth year, helps foster youth transition from the foster care system into a life of education and community.
 - d. The [Vacant Positions Under Active Search Log](#) was reviewed. There is a high volume of active recruitment.
2. The updated [positions in limbo](#) list was reviewed. Some of these positions will be paused for funding during the next New Resources Allocation phase in July.
3. Cabinet approved an [Immediate Need Request](#) from Career Education to fund Worker's Compensation employer contributions for on-campus student internships funded under the Learning Aligned Employment Program for a cost of \$108,850 one-time.
4. Cabinet approved an [Immediate Need Request](#) from ACCESS/DHH to provide legally mandated sign language interpreting services at campus events for a cost of \$47,500 one-time.
5. Cabinet was joined by Gary Nellesen, Executive Director of Facilities, Planning, and Management, for a quarterly update on the Construction Project/Scheduled Maintenance Quarterly Report. Highlights:
 - He provided a review of active projects.
 - A replacement Senior Facilities Planner has been hired, Megan Moscol.
 - Meetings are continuing on the Wayfinding project.
 - As part of a previous agreement, there will be a City of Walnut monument sign east of, but not on the pedestrian bridge. This will need to go to the Walnut City Council for approval.
 - There have been various power outages on campus that are a result of Southern California Edison updating their "ground banks."
6. Cabinet approved the [Request to Fill](#) for the following positions:
 - [Student Services Program Specialist II](#) (Student Services)
 - [Administrative Specialist II](#) (Student Life)
 - [Web Designer](#)
 - [Administrative Specialist III](#) (Instruction)
7. An email from Interim Chancellor Daisy Gonzales, [Important Updates and Materials](#), expressed her thanks for the leadership and support through her interim period and as we head into the end of the academic year. She communicates three key updates: 1) the 2023-24 State Budget; 2) Equal Employment Opportunity: Ten Point Plan; and 3) Baccalaureate Degree Program Cycle 2.

8. Morris reported:

- The Bookstore transition from Barnes and Noble to Follett is continuing.
- He will be preparing a parking fund revenue projection to gauge the loss of parking revenue due to the decline of students.

9. Tom reported:

- There was a nice welcome from the campus for new VP of Student Services, Dr, Melba Castro, and her transition to leading Student Services has been good.
- He is continuing the work on AP/BP 3900 which was reviewed with legal counsel.

10. Madelyn reported:

- SCE faculty submitted in excess of 15 noncredit CDCP programs with many for use in HS programs.
- High School Referral starts the first week in June, and there are over 2,000 students enrolled.
- El Centro's celebration last Friday included noncredit student completers from HS Diploma and other noncredit programs. It was also nice to see students who had previously completed noncredit programs earning AD-Ts and other credit degrees and certificates.

11. Meghan reported:

- Summer Enrollment trends: 70% online, 4% hybrid/other, and 27% face-to-face. We have an increase of 6.6% in FTES and 9.0% in enrollment compared to today's registration date from Summer 2022.
- The final elements of the Institutional Self-Evaluation Report (ISER) are completed and being finalized for the Board of Trustees (BOT) meeting on June 28, 2023, for a first read. There is a special "ISER signing" ceremony planned for the June 28 BOT meeting. The second read by the BOT will be on July 19, 2023, with a submission to ACCJC by August 1, 2023.
- The new 2023-24 catalog (PDF) has been published on our College website.

12. Items for future agendas (items for the next Cabinet meeting are shown in **BOLD**):

a. Return and Recover Initiative:

1. Student Retention and Enrollment Outreach (Leads: Tannia Robles, Laura Sherwood, Denise Bailey, Pedro Suarez, and Sylvia Ruano 7/25)
2. Center for Black Cultural and Student Success, MMI, Arise, and El Centro (Leads: Clarence Banks, Gio Rodriguez, and Aida Cuenza, 7/25)
3. Student Center Coordination (Leads: Kevin Owen, Koji Uesugi, and John Vitullo, 7/25)
4. Technology Loan Program (Leads: Michael Carr, Romelia Salinas, Tami Pearson, and Eric Lara, 7/25)

b. Multiple Measures Placement Workgroup (Madelyn, George, Ned, Elizabeth, Maria, and Jimmy, TBD)

c. Student-Centered Funding Formula—Continued Follow-Up:

1. Noncredit Support of SCFF & Multiple Measures (Tami and Shannon, 8/1)
2. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup—Francisco, 6/13)

13. Quarterly Reports to Cabinet:

- Emergency Response Plan Quarterly Report (Shannon and Sayeed, 7/18)
- Room Utilization/Capacity-Load Ratio Project (Gary, Meghan, Brandin, and Kevin, 8/1)
- Faculty Position Control Quarterly Report (Rosa and Meghan, 7/11)
- Construction Project/Scheduled Maintenance Quarterly Report (Gary, 8/22)
- IT Projects Quarterly Report (Anthony, 8/22)
- Grants Quarterly Update (Adrienne, 7/18)
- International Student Quarterly Report (Chris, George, and Paty, 8/1)
- Academic Support Coordination Project Quarterly Report (Romelia, 7/11)

- Guided Pathways Quarterly Report (Meghan, Elmer Rodriguez, and Michelle Nava, TBD)
- Dual Enrollment Quarterly Report (Meghan, Marlyn, and Lina, 6/20)
- Title V Quarterly Report (Lisa and Lizette, 6/20)
- Accreditation Core Group Update (Lianne, Barbara, Allie, Patty, Michelle, and Laura, 6/20)
- Financial Aid Update (Manuel, 7/11)
- [MESA Program Implementation](#) (Pending, TBD)
- [Research on Enrollment: Wait Lists, Evening Student Loss](#) (Quinones, TBD)
- [Apple Resources: App Design, Apple eBooks Online](#) (Pending, TBD)
- Student Equity Plan (Pending, TBD)