

Emergency Management Quarterly Report

Sayeed Wadud-Environmental Safety and Emergency Manager

COVID 19 – Distributing requested PPE following up with Divisions for Winter/Spring sessions

Accomplishments

January

1. Emergency Preparedness Training for New employees
 - a. Attendance: **20**
2. Building evacuation team members training: Building 7
 - a. Attendance: **5**
3. New Hire Orientation:
 - a. January 18th
4. Monthly visual generator inspection as per our SPCC plan.

February

1. Building evacuation team members training:
 - a. Building 60
 - b. Attendance: **8**
2. Building Evacuation Training:
 - a. February 9th Open to all: 10am to 11:30am.
 - b. Attendance: **5**
3. Active Assailant Training:
 - a. February 15th
 - b. Attendance: **24**
4. Evacuation and Emergency Preparedness training
 - a. Natural Science Division Faculty
5. New Hire Orientation
 - a. February 22
6. Stop the Bleed Training:
 - a. February 23rd
 - b. Attendance: **6**
7. Fire Extinguisher Training
 - a. February 23rd
 - b. Attendance: **8**
8. Exposure Monitoring in Cadaver laboratory
 - a. February 28th
9. Monthly visual generator inspection as per our SPCC plan.

March

1. Stop the Bleed Training: March 30th
 - a. Attendance: **6**
2. Fire Extinguisher Training: March 23rd
 - a. Attendance: **9**
3. Monthly visual generator inspection as per our SPCC plan.

Trainings (attended)

- Threat Assessment and Threat Management
- AQMD Ethylene Oxide webinar.

On The Horizon

April:

1. Various Building Evacuation team members meeting. Ongoing.
2. Introduction of the Laboratory Safety Program. 100% completed. Soon it will added to our website.
3. Removal of old Propylene Glycol.

May/June:

1. Various Building Evacuation team members meeting. Ongoing.
2. Red Cross First Aid/CPR/AED Instructor-BL-R.21 certification course.
3. Attend 2023 FEMA Higher Education Symposium.
4. Building Lock down training for planetarium.
5. Building evacuation video.

Ongoing projects

1. Hazard Communication Program and training
 - a. **85% of the program's draft completed**
2. Laboratory Safety Training
 - a. **95% of the training materials completed**
 - b. Training will be available beginning May 23rd
3. Bloodborne Pathogen Program
 - a. **60% of the program's draft completed.**
4. EOC Tabletop training for executive team members.
 - a. **September/October 2023**
5. Updates to the Emergency Operations Plan with the new ERT Team members
 - a. Ongoing updates to stay current
6. Regular routine daily inspections are conducted on campus to identify any and all hazardous situations. As hazards are identified they are addressed with the appropriate division to bring resolution to the hazard.