

APPROVED

President's Cabinet

*William J. Smoggin*February 25, 2023
MT. SAC
Mt. San Antonio College**IMMEDIATE NEED REQUEST**
2023-2024

Requested by: (Unit, Department, Division or Vice President)		Radiologic Technology Department		Date to VP:	
Location	(Fill-in)	Reviewed By (Signature):			
Department or Unit:	Radiologic Technology	Monique Neel		Date to Cabinet:	
Division:	Technology and Health	Sarah.Plesetz	Digitally signed by Sarah.Plesetz Date: 2023.03.20 17:37:05 -07'00'		
Vice President:	Kelly Fowler	Kelly Fowler	Digitally signed by Kelly Fowler Date: 2023.04.21 11:23:34 -07'00'		
Budget Request(s)		Justification for Request(s)		Funds Requested **	
(List in Priority Order)		An "Immediate Need" is a shortfall in funding that, unless funded immediately, could cause a program to cease to function.		Amount	One-time
				Ongoing	Funding Approved
1.	Funding	Shortfall in funding. We have newly acquired lab equipment and majority of our lab equipment is out of warranty. We only have one xray machine with a warranty this year. The cost to renew our maintenance agreement increased to \$14,520.00. Our department's maintenance budget is \$6,000.00. We do not have funds to cover the balance of \$8,520.00. Maintaining our equipment is essential to the success of our program and our students. For example, if an imaging panel were to be damaged, replacing the panel would cost over \$25,000.00. Also, if equipment fails or is damaged, the x-ray room would no longer be usable until repaired. We would be left with one functioning xray room. One xray room cannot support a cohort of 40 students. As a result, students would no longer meet education requirements set forth by our accrediting agency and our faculty would not have the equipment necessary to teach and facilitate the course. Also, our program could possibly cease to function. Requesting funds to renew the agreement. This funding is an urgent need. This plan will allow the program to maintain our investment in digital imaging systems and provide students with functional equipment.		\$8,520	
	Account Number(s):	11000-356500-564500-122500			

** Please provide documentation to support the amount requested, such as price quotes from vendor, copy of catalog, etc. Also, include any ancillary costs, such as maintenance, annual software upgrades, etc.