

## Chapter 4 – Academic Affairs

### AP 4101 Independent Study

**References:** Title 5 Sections 58051, 55230, 55232, 55234, 55236, 55238, and 55240 et seq.

**Independent study refers to a course that is not regularly scheduled but for which it is expected that the student will interact directly with the instructor on an individual basis.**

An independent study program **course requires** ~~shall be offered by the College if a learning contract for the specific course has been signed by the student taking the course, the faculty member the course, and the faculty member's immediate management supervisor. The learning contract must be submitted to the Admissions and Records Office~~ **division office** by deadlines established by the College **and**; ~~must include the number of units and hours of study required; arrangements for consultation with the instructor; the work product to be evaluated; and the College facility required.~~

Academic standards for independent study are the same as those applied to other credit courses or noncredit courses; **and procedures for evaluation of student progress are the same as those applied to other credit and noncredit courses.** Access to the instructor ~~during established office hours~~ is the same as that commonly available to students in courses conducted by other instructional methods.

**It is advisable for students who choose to enroll in independent study courses to have completed one term of college work and to have taken a minimum of one previous course in the specific department in which they will do the independent study.**

~~Procedures for evaluation of student progress are the same as those applied to other credit courses.~~

~~Reporting independent study courses to the State Chancellor's Office for apportionment must comply with the provisions of Title 5 Section 58003.1.~~

#### Independent Study Contract

~~The terms of this agreement are established between the student and the faculty member and approved by the Division Dean.~~

Reviewed: May 14, 2013

Reviewed: December 6, 2014

Reviewed: June 9, 2015

Reviewed: May 10, 2016

**Reviewed May 28, 2019**

**Curriculum and Instruction Council**