

MT. SAN ANTONIO COLLEGE

Human Resources

REQUEST TO FILL – FACULTY POSITION

****This form is used to gain approval prior to recruiting for a position. Instructions for completing this form are located on the back.**

Discipline/Title: Professor, AccountingDepartment: Accounting & ManagementDivision: Business DivisionMonths per Year: ☒ 10 months ☐ 11 months ☐ 12 months#Days per Year: ☒ 175 ☐ 195 ☐ 210 ☐ Other: _____☒ Funded: Replace retirementFormer Employee (if applicable): Brenda Domica☐ Newly Funded Position Fiscal Year _____☒ Tenure Track☐ Temporary Faculty (one year)Please list any changes in the budgeted position as described above (i.e., title, time, term, etc.).

Background and Rationale (use back of form if additional space is needed):

This is to replace a faculty member who's retiring in a discipline that is impacted.Please list the Account Number(s) and Budget Amount(s) that is/are being used **to fund** this Position. **This section MUST be completed in order to provide budget for the position.**Account Number(s): 11000-335010-111000-050200-1100 100 % Amount \$ 135,843

Account Number(s): _____ % Amount \$ _____

Funding: (check all that apply) ☐ General Fund Unrestricted ☐ Restricted Funds ☐ Categorical ☐ Grant
☐ Annual renewal of this position is contingent upon the College's receipt of continued funding

Duration (if grant funded): Beginning date: _____ End date: _____

Comments: Position approved by Dr. Scroggins at the 4/17/23 AMAC meeting**Signatures:****Fawaz Al-Malood**Digitally signed by Fawaz Al-Malood
DN: cn=Fawaz Al-Malood, c=US, o=MT. San Antonio College,
ou=Business Division, email=falmalood@mtsa.edu,
Date: 2023.04.17 14:56:55 -07'00'

1. Requesting Manager Signature

Date

Kelly FowlerDigitally signed by Kelly Fowler
Date: 2023.04.17 15:39:53 -07'00'

2. Division Vice President Signature

Date

Bob Boxe

04/18/2023

3. Chief Budget/Compliance Signature

Date

4. Human Resources Signature

4/20/2023

Date

5. Vice President, Human Resources

4/20/23

Date

☒ Funding available ☐ Funding not available Position Number: _____ Contract Number: 111001

Comments: _____

Reviewed by President's Cabinet, the following action was taken on the above request:☒ Approved to fill immediately☐ Denied☐ ModifiedIf position **does not have funding**, provide funding directions: _____

Rationale: _____

William J. Scroggins
6. Signature of President/CEOApril 25, 2023
Date

SALARY PROJECTION

POS CLASS	UNIT	POSITION	/	ACTUAL FTE	RANGE	STEP	TOTAL MONTHS	FUND	ORG	ACCT	PROG	ACTIV	ACCOUNT PERCENT	TOTAL SALARY	FRINGE BENEFIT ACCTS					TOTAL BENEFITS & BENEFITS	TOTAL SALARY & BENEFITS		
															311000 STRS	335000 MEDI	341000 CIL	351000 SUI	WIC				
Estimated Benefit Rates for 2022-23																			19.100%	1.450%	Varies	0.50%	1.480%

FY 22-23

FA175	FA	Professor - 175 days 10 mths Col 2 Stp 7		1.00	2	7	10	11000	XXXXXX	111000	XXXXXX	1100	100%	96,778	18,484	1,404	17,260	484	1,433	39,065	135,843
FA195	FA	Professor/Counselor/Librarian - 195 days 11 mths Col 2 Stp 7		1.00	2	7	11	11000	XXXXXX	111000 / 123000 / 124000	XXXXXX	1100 / 1200	100%	107,837	20,596	1,563	17,260	539	1,596	41,554	149,391
FA214	FA	Professor/Counselor/Librarian - 214 days 12 mths Col 2 Stp 7		1.00	2	7	12	11000	XXXXXX	111000 / 123000 / 124000	XXXXXX	1100 / 1200	100%	118,343	22,604	1,716	17,260	592	1,751	43,923	162,266