

## MT. SAN ANTONIO COLLEGE

Human Resources

**REQUEST TO FILL - FACULTY POSITION**

**\*\*This form is used to gain approval prior to recruiting for a position. Instructions for completing this form are located on the back.**

Discipline/Title: ChemistryDepartment: ChemistryDivision: Natural SciencesMonths per Year: ☒ 10 months ☐ 11 months ☐ 12 months#Days per Year: ☒ 175 ☐ 195 ☐ 210 ☐ Other: \_\_\_\_\_☒ Funded: \_\_\_\_\_Former Employee (if applicable): Juan Fernandez☐ Newly Funded Position Fiscal Year \_\_\_\_\_☐ Tenure Track☐ Temporary Faculty (one year)Please list any changes in the budgeted position as described above (i.e., title, time, term, etc.).  
\_\_\_\_\_

Background and Rationale (use back of form if additional space is needed):

This is a replacement for a failed probationary position.  
\_\_\_\_\_Please list the Account Number(s) and Budget Amount(s) that is/are being used **to fund** this Position. **This section MUST be completed in order to provide budget for the position.**Account Number(s): 11000-312500-111000-190500-1100100 % Amount \$ 135,843

Account Number(s): \_\_\_\_\_

\_\_\_\_\_ % Amount \$ \_\_\_\_\_

**Funding:** (check all that apply) ☒ General Fund Unrestricted ☐ Restricted Funds ☐ Categorical ☐ Grant  
☐ Annual renewal of this position is contingent upon the College's receipt of continued funding

Duration (if grant funded): Beginning date: \_\_\_\_\_ End date: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_**Signatures:**John Vitello  
1. Requesting Manager Signature

Date

Kelly M. Fowler  
2. Division Vice President Signature

Date

Boo Boxc  
3. Chief Budget/Compliance Signature

Date

Juan Fernandez  
4. Human Resources Signature

1/26/2023

Date

Gokhalsing  
5. Vice President, Human Resources

1/27/23

Date

☒ Funding available ☐ Funding not available Position Number: \_\_\_\_\_ Contract Number: 111001

Comments: \_\_\_\_\_

**Reviewed by President's Cabinet, the following action was taken on the above request:**
☒ Approved to fill immediately ☐ Denied ☐ Modified
If position **does not have funding**, provide funding directions: \_\_\_\_\_

Rationale: \_\_\_\_\_

William J. Smoggin  
6. Signature of President/CEO

January 31, 2023

Date

**SALARY PROJECTION**

POS CLASS	UNIT	POSITION	RANGE		STEP	TOTAL MONTHS	FUND	ORG	ACCT	PROG	ACTIV	ACCOUNT PERCENT	TOTAL SALARY	FRINGE BENEFIT ACCTS					TOTAL BENEFITS & BENEFITS				
			ACTUAL FTE											311000 STRS	335000 MEDI	341000 CIL	351000 SUI	361000 W/C					
Estimated Benefit Rates for 2022-23																			19.100%	1.450%	Varies	0.50%	1.480%

**FY 22-23**

FA175	FA	Professor - 175 days 10 mths Col 2 Stp 7	1.00	2	7	10	11000	XXXXXX	111000	XXXXXX	1100	100%	96,778	18,484	1,404	17,260	484	1,433	39,065	135,843
FA195	FA	Professor/Counselor/Librarian - 195 days 11 mths Col 2 Stp 7	1.00	2	7	11	11000	XXXXXX	111000/ 123000/ 124000	XXXXXX	1100 / 1200	100%	107,837	20,596	1,563	17,260	539	1,596	41,554	149,391
FA214	FA	Professor/Counselor/Librarian - 214 days 12 mths Col 2 Stp 7	1.00	2	7	12	11000	XXXXXX	111000/ 123000/ 124000	XXXXXX	1100 / 1200	100%	118,343	22,604	1,716	17,260	592	1,751	43,923	162,266