

Emergency Management Quarterly Report

Sayeed Wadud – Environmental Safety and Emergency Manager

*****COVID 19 – Distributing requested PPE and following up with Divisions for Winter/Spring sessions.**

ACCOMPLISHMENTS

OCTOBER

- 1. Emergency Preparedness Meeting – Building 26**
 - a. *Attendance: 8*
- 2. New Hire Orientation**
 - a. 10/12/2022
 - b. *Attendance: 13*
- 3. Emergency Preparedness Fair**
 - a. 10/16/2022 9a – 2p
 - SoCal Gas
 - California Department of Insurance
 - Los Angeles County Fire Department
 - Los Angeles Fire Prevention Department
 - Mt. SAC Public Safety Programs
 - Mt. SAC Student Health
- 4. Monthly visual inspection of all generators per our SPCC plan.**

NOVEMBER

- 5. Emergency Preparedness Meeting – Building 6**
 - a. *Attendance: 6*
- 6. Emergency 101 Training**
 - a. 11/02/2022 @ 2:30-4p
 - b. *Attendance: 4*
- 7. Building Evacuation Training**
 - a. 11/08/2022 - 5
 - b. 11/09/2022 - 40
 - c. *Attendance: 45*
- 8. Monthly visual inspection of all generators per our SPCC plan.**

DECEMBER

- 9. Building Evacuation Training**
 - a. 12/08/2022 @ 10a-11:30a
 - b. *Attendance: 8*
- 10. Monthly visual inspection of all generators per our SPCC plan.**

ON THE HORIZON

JANUARY

1. **Emergency Preparedness Meeting**
2. **Building Evacuation Training**
3. **Monthly visual generator inspection as per our SPCC plan**

FEBRUARY

1. **Red Cross First Aid/CPR/AED Instructor-BL-R.21 certification course.**

ONGOING PROJECTS

1. **Updates to the Emergency Operations Plan with the new ERT Team members – ongoing project to update the plans.**