

Student Center Coordination Task Force

Cabinet Update January 24, 2023

Building Operation Hours:

7:00 AM – 7:00 PM (M-Th) 7:00 AM – 4:30 PM (F)

- **Sodexo meeting update**
 - Move in during summer 2023, operational for Fall 2023
 - Grill (2nd Floor) 7:00 AM – 7:00 PM M-Th., 7:00 AM – 1:00 PM Fr.
 - Slice of Life (2nd Floor) 10:30 AM – 7:00 PM M-Th., 10:30 AM – 1:00 PM Fr.
 - International (2nd Floor) 10:30 AM – 7:00 PM M-Th., 10:30 AM – 1:00 PM Fr.
 - C-Store (1st Floor) 7:00 AM – 9:00 PM
 - Includes brewed coffee, fountain drinks, hot soups, morning oatmeal, grab and go food, limited school supplies
 - Student Center 2nd Floor restaurants will become primary campus dining location
- **Police and Campus Safety meeting update**
 - P&CS will add clearing the building to evening officer duties
 - Would like to have automated announcement that building is closing (similar to library)
- **Student Services Hiring Update**
 - Admin Specialist I and Student Center Coordinator
- **Event Services Hiring Update**
 - Event Tech I, Event Tech II, Event Coordinator

- First Floor Office Suite – (4 Offices & Common Area)
 - The Rising Scholars program is being considered for this space. The program has a director who will provide an additional management presence on the 1st floor of the building.
- Move In Update
 - AV Systems for 2nd floor are scheduled for completion mid-April, pending on-time furniture delivery (March).
 - Student Services move & general opening (1st & 2nd Floor) – recommend after Spring semester.
 - San Gabriel Valley Economic Partnership board meeting (June)
 - Nursing Pinning Ceremony (June)
 - Ribbon Cutting (June)
- Baseline Event Schedule Update
 - VP Area Requests due January 31st
- 3rd Floor layout diagrams