



November 30, 2021

1. Cabinet reviewed and commented on the following information items:
 - a. An article from Public Policy Institute of California, [Geography of Dual Enrollment Programs in California](#), is very encouraging, calling out the benefit for historically underrepresented groups in higher education. Both PPIC and the Wheelhouse research points to California initiatives—College and Career Access Pathways, Early College High Schools, and Middle College High Schools that expand higher education access to students. They specifically call out LA and Orange County for the equity impact of dual enrollment, with both counties accounting for 31% of the CCAP programs in the State.
 - b. The [Quarterly Management Staff Meeting](#) scheduled for tomorrow includes an update from Bill. He will be discussing how the State budget and the pandemic and soon-to-be endemic phases of COVID-19 will most likely impact our enrollment management and student support strategies.
2. Diversity, Equity, Inclusion, Social Justice, and Anti Racism (DEISA) work on campus has been abundant and far reaching. Cabinet will be forming a DEISA College Council, a College-wide group to coordinate and communicate among the DEISA efforts. This group will be a coordinating body, not a recommending body and will make quarterly reports to PAC. The Expanded PAC and Equity Summit meetings provided some good experiences, and the College is ready to move this forward. The work that has been done thus far has been extraordinary and it is important that this group serve as a repository for this information, as well as a place to connect. The first step will be to put together a management core group who will report to Cabinet quarterly and from which management appointments to serve on the DEISA Council will be made. Remaining members will be appointed by our representative groups. It was also recommended that the Council provide a yearly Informational Report to the Board. Each Cabinet member will come back next week with initial thoughts for a management core group.
2. Cabinet approved an [Immediate Need Request](#) for Technical Services for \$95,766 one-time due to the video truck overheating.
3. Cabinet approved an [Immediate Need Request](#) for Human Resources for \$80,000 one-time due to unanticipated legal fees.
4. Morris reported:
 - He met with Trustee Gary Chow, Rosa Royce, and the auditors to discuss the recently completed audit reports. Additional topics of that discussion were HEERF and the OPEB Trust actuarial report.
 - COVID saliva testing is still in pilot phase, and the team is continuing work on the software integration with Cleared4.
5. Sokha reported:
 - The Management Retreat is coming up in January and it is helpful for VPs to encourage managers to participate and take advantage of the night before to socialize.
 - He wanted to reiterate that the reset 80-hours of COVID leave is available to employees and is for very specific circumstances. This will be discussed further during his presentation to the Management Staff tomorrow.
6. Audrey reported:

- DHH is working with Innovee Strategies who is requesting pulling back all DHH job postings in order to completely evaluate the department.
 - The football Patriotic Bowl was hosted at Mt. SAC and was well attended. Mt. SAC was victorious!
 - Holiday hours in Student Services begin next week with the building closing at 4:30 p.m.
7. Kelly reported:
- The Instructional Leadership Team is looking at a diverse offering in the second 8-week courses. They are messaging to faculty to communicate with their students on the availability of these classes.
 - The Director of Research and Institutional Effectiveness is releasing a student survey to close after the Fall semester to help gauge Spring 2022 interest.
 - The ILT is continuing to look at FTES targets, setting them for every division using past trend data for the target that Morris provided.
 - There has been some moves in the Instruction office to better utilize the work station areas.
 - Women and men's soccer are headed to State finals; Wrestling won the State championship; and men's cross country came in second in the State and women's cross country won the State championship.
8. Madelyn reported:
- SCE has calculated Summer noncredit FTES, and the first draft shows that there was an increase from last Summer with a headcount closer to Summer 2019. SCE has a target increase of 400 FTES from 2020-21. If the current enrollment trends continue, SCE should reach this goal (7200+ FTES).
 - She will be attending the SEAP Advisory meeting and the discussion is regarding the augmentation allocation and reporting tools.
9. Items for future agendas (items for the next Cabinet meeting are shown in BOLD)
- a. Return and Recover Initiative:
 1. Reconnect and Reengage (Leads: Tannia Robles, Shannon Rider, Matt Judd, Assistant Director, Academic Technology, 1/25)
 2. Center for Black Cultural and Student Success, MMI, Arise, and El Centro (Leads: Clarence Banks, Anabel Perez, and Aida Cuenza, 1/25)
 3. Student Center Coordination (Leads: Kevin Owen, Koji Uesugi, and John Vitullo, 1/25)
 4. Laptop Loaner Program (Leads: Michael Carr, Romelia Salinas, Tami Pearson, and Eric Lara, 1/25)
 - b. Multiple Measures Placement Workgroup (George and Team, TBD)
 - c. Student Centered Funding Formula—Continued Follow Up:
 1. Noncredit Support of SCFF & Multiple Measures (Madelyn, Tami, and Shannon, 1/11)
 2. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup—Francisco, 2/1)
10. Quarterly Reports to Cabinet:
- a. Emergency Response Plan Quarterly Report (Duetta, 1/18)
 - b. Room Utilization/Capacity-Load Ratio Project (Gary, Meghan, Mika, Brandin, and Kevin, 2/1)
 - c. Faculty Position Control Quarterly Report (Rosa and Meghan, 1/11)
 - d. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 2/15)
 - e. IT Projects Quarterly Report (Anthony, 1/11)
 - f. Grants Quarterly Update (Adrienne, 1/18)
 - g. International Student Quarterly Report (Chris, George, and Paty 2/1)
 - h. Academic Support Coordination Project Quarterly Report (Madelyn and Romelia, 2/8)
 - i. Guided Pathways Quarterly Report (Meghan, Shiloh, and Sarah, 2/8)
 - j. Dual Enrollment Quarterly Report (Meghan, Marlyn, and Lina, 11/23)
 - k. Title V Quarterly Report (Lianne and Lisa, 1/18)
 - l. AB 30 (Dual Enrollment, A&R, and IT, 2/8)