

## President's Message to Employees

### YELLOW HIGHLIGHT NOTES DIFFERENCE FROM STUDENT MESSAGE

#### Subject Line: Winter Intersession COVID-19 Requirements

Dear Mounties,

With our Fall Semester successfully underway, Mt. San Antonio College is now shifting focus to the Winter Intersession. Recently, our Board of Trustees upheld its resolution that students will be required to be vaccinated for COVID-19 to engage in on-campus activities, including lecture and lab classes.

**For campus employees, Winter Intersession Requirements remain the same as Fall Semester Requirements. Employees must either be vaccinated or test for COVID-19 every 7 days.** What this means for ON-CAMPUS students is outlined below.

#### WINTER INTERSESSION GUIDELINES

##### *Vaccinations Required for On Campus Students*

ON-CAMPUS STUDENTS: This Winter Intersession, students engaging in on-campus activities (including in-person lecture and lab classes, sports and services) must be vaccinated against COVID-19.

FULLY ONLINE STUDENTS: Fully online students can access classes and services online. They are not required to be vaccinated against COVID-19. Services and activities *on campus* are limited to quick transactions that are less than 15 minutes, including: Bookstore, Laptop Distribution, Cashier's Office, Student Services, Food Pantry, and Lab Kit Pickups.

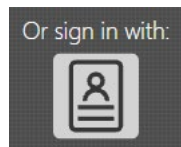
OFF-SITE STUDENTS: Students participating in off-site internships, studies and employment must adhere to the COVID-19 rules and regulations established by that location.

##### *Evidence Required by December 10 at 7:59 p.m.*

Students who have previously submitted proof of COVID-19 vaccination through their custom Cleared4 link *do not* need to submit evidence again. Students who wish to take in-person or hybrid classes this Winter Intersession must upload proof of vaccination by December 10 at 7:59 p.m. or they risk being dropped from their in-person or hybrid class this Winter. Those who cannot find their custom link can [request another link to their Cleared4 account](#).

##### *Medical and Religious Exemptions*

Unvaccinated students who wish to attend an in-person or hybrid class on campus and cannot be vaccinated because of a medical reason or sincerely held religious belief must submit an online [Request for Medical Exemption](#) or [Request for Religious Exemption](#) by December 10 at 7:59 p.m. or they risk being dropped from their in-person or hybrid class this Winter Intersession. To access these forms, click on the Account Icon (pictured), and then log in with your Mountie username and password. Those taking in-person or hybrid classes with authorized exemptions must participate in weekly COVID-19 testing. Free testing locations will be available across campus.



### *Campus Safety Regulations*

**STAY HOME IF SICK:** As a reminder, anyone with COVID-19 symptoms should stay home. COVID-19 symptoms include fever, chills, cough, shortness of breath, fatigue, body aches, headache, new loss of taste/smell, sore throat, runny nose, congestion, sneezing, nausea, diarrhea, and so on.

**FILL OUT A HEALTH CHECK:** To report symptoms or exposure to COVID-19, fill out a [Student Health Check Form](#). This form is critical to trigger a campus response from Contract Tracers, Public Safety, Custodial Services and more.

**FACE COVERINGS REQUIRED:** Face coverings are required inside buildings and on public transportation. Face covering accommodations are through Human Resources at [hraccommodations@mtsac.edu](mailto:hraccommodations@mtsac.edu).

### **FALL SEMESTER GUIDELINES**

As a reminder, if you are ON CAMPUS this Fall Semester, the Fall requirements remain in effect through the end of the semester. Students and employees must either show proof of vaccination OR take COVID-19 tests every 7 days. Face Coverings continue to be required inside buildings and on public transportation.

We appreciate your cooperation in order to provide a safe environment for students and employees, as well as to keep classes and services open through the pandemic. Students with additional questions can contact us at [vaxortest@mtsac.edu](mailto:vaxortest@mtsac.edu) or (909) 274-5122.

Sincerely,

William T. Scroggins, Ph.D.

President and CEO

Mt. San Antonio College