



**MT. SAN ANTONIO COLLEGE
PRESIDENT'S CABINET REVIEW OF
REQUESTS TO FILL
9/28/21**

Position	Department	FTE	# of Months	Vacancy Reason	Approved	Denied	Comments
Administrative Specialist I	English as a Second Language	.475	12	Abigail Casian	×		
Administrative Specialist II	SCE/Community Education	.475	12	New	×		
Administrative Specialist III	SCE/Short-term Vocational	1.00	12	New	×		
Administrative Specialist IV	Human Resources	1.00	12	New	×		
Director, Short-term Vocational	SCE/Short-term Vocational	1.00	12	New	×		
Grants Specialist	Grants	1.00	12	Julie Hasslock	×		
Manager, Noncredit Workforce	School of Continuing Education	1.00	12	New	×		
Public Safety Officer II	Police & Campus Safety	1.00	12	David Quiroz	×		

William J. Scroggins

 Reviewed by Dr. Scroggins

October 28, 2021

 Date

**** Instructions**

1. Human Resources to complete this form, attach copies of each Request to Fill, and submit to President's Cabinet for approval.
2. Human Resources will notify requesting manager regarding the decision of President's Cabinet (approved, denied, modified, etc.).
3. Human Resources will submit a copy of this form and copies of each Request to Fill to Fiscal Services.
4. Copies of this form will be attached to each Request to Fill and maintained by the Human Resources staff.