



**MT. SAN ANTONIO COLLEGE
PRESIDENT'S CABINET REVIEW OF
REQUESTS TO FILL
9/14/2021**

Position	Department	FTE	# of Months	Vacancy Reason	Approved	Denied	Comments
Administrative Specialist I	Office of Instruction/ Academic Senate	0.25	12	Michelle Ravel	×		
Administrative Specialist III	Humanities and Social Services	1.0	12	Madison Stute	×		
Dispatcher I	Police & Campus Safety	1.0	12	Adriana Martinez	×		
Executive Assistant II	School of Continuing Education	1.0	12	New	×		

William J. Scroggins
Reviewed by Dr. Scroggins

September 14, 2021
Date

**** Instructions**

1. Human Resources to complete this form, attach copies of each Request to Fill, and submit to President's Cabinet for approval.
2. Human Resources will notify requesting manager regarding the decision of President's Cabinet (approved, denied, modified, etc.).
3. Human Resources will submit a copy of this form and copies of each Request to Fill to Fiscal Services.
4. Copies of this form will be attached to each Request to Fill and maintained by the Human Resources staff.