

# IMMEDIATE NEED REQUEST

2021-22

**APPROVED**  
President's Cabinet

August 31, 2021

*William J. Sroggini*  
**MT. SAC**  
Mt. San Antonio College

Requested by: Human Resources					
				Date to VP: 8/31/21	
Location	(Fill-in)	Reviewed By (Signature):			
Department or Unit:	Human Resources			Date to Cabinet: 8/31/21	
Division:				Outcome:	
Acting Vice President:	Sokha Song				

Budget Request(s)	Justification for Request(s)	Funds Requested **			Funding
(List in Priority Order)	An "Immediate Need" is a shortfall in funding that, unless funded immediately, could cause a program to cease to function.	Amount	One-time	Ongoing	Approved
1. Consulting services: Department analysis and employment candidate sourcing	To assist the Deaf and Hard of Hearing (DHH) Services department meet the needs of a diverse deaf and hard of hearing student population, HR requests to contract with a consulting firm that specializes in working with the DHH community. The consultants will analyze, assess, and use stakeholder input to develop strategic objectives and resolutions. The firm will also be used as a resources when sourcing candidates for lead positions within the DHH Services department.	65,000.00	X		
Account Number(s):	XXXXXX-900300-511000-673000				
2.					
Account Number(s):					
3.					
Account Number(s):					

\*\* Please provide documentation to support the amount requested, such as price quotes from vendor, copy of catalog, etc.  
Also, include any ancillary costs, such as maintenance, annual software upgrades, etc.