

IMMEDIATE NEED REQUEST
2022-2023

Requested by: (Unit, Department, Division or Vice President)		Faculty Center for Learning Technology		Date to VP:	
Location	(Fill-in)	Reviewed By (Signature):		Date to Cabinet:	
Department or Unit:	Faculty Center for Learning Technology	Katie Datko		Date to Cabinet:	
Division:	Library and Learning Resources	Romelia Salinas		Outcome:	
Vice President:	Kelly Fowler	<i>Kelly M. Fowler</i>		Outcome:	

Budget Request(s)		Justification for Request(s)	Funds Requested **			Funding
(List in Priority Order)		An "Immediate Need" is a shortfall in funding that, unless funded immediately, could cause a program to cease to function.	Amount	One-time	Ongoing	Approved
1.	HonorLock Proctoring Service	Exponential increase in distance learning instruction and the need for online proctoring to ensure integrity of assessments; critical for disciplines that have licensure requirements. This should be funded continually as part of our instructional technology infrastructure. (*Note: Ongoing funds request does not take into account annual increases by the vendor.) Please note that current service contract will expire June 30, 2022.		\$ 116,750.00		
	Account Number(s):	323000 5484000 615000				
2.	Turnitin Vericite Simcheck Plagiarism Checker	Exponential increase in distance learning instruction and the use of the Canvas Learning Management System to submit academic work. Need for plagiarism checking software to ensure academic integrity of assessments. This should be funded continually as part of our instructional technology infrastructure. (*Note: Ongoing funds request does not take into account annual increases by the vendor.) Please note that current service contract will expire June 30, 2022.		\$ 48,175.77		
	Account Number(s):	323000 5484000 615000				
3.	EesySoft (Canvas Impact)	Exponential increase in use of Canvas Learning Management System. Impact provides in-line help for students and faculty, targeted messaging in Canvas and analytics critical to our preparation for accreditation to ensure federal requirements for privacy, accessibility and regular and substantive interaction in distance learning classes. This should be funded continually as part of our instructional technology infrastructure. (*Note: Ongoing funds request does not take into account annual increases by the vendor.) New service to improve our management of Canvas by providing analytics and accessibility verification capabilities.		\$ 55,500.00		
	Account Number(s):	323000 5484000 615000				

** Please provide documentation to support the amount requested, such as price quotes from vendor, copy of catalog, etc. Also, include any ancillary costs, such as maintenance, annual software upgrades, etc.