

Chapter 4 – Academic Affairs

AP 4240 Academic Renewal

References:

Title 5 Sections 55044

The Academic Renewal Policy is provided for students in specific circumstances where previously recorded substandard academic performance is not reflective of the student's present demonstrated ability. ~~This procedure aims to promote student retention and the timely completion of a student's educational goal.~~ The academic principles upon which academic renewal is based include equity, student-centeredness, and supporting students staying on their pathway. Furthermore, it supports the Mt. San Antonio College's core values of student focus, social and restorative justice. Academic renewal applies only to ~~substandard~~ coursework completed at Mt. SAC ~~with substandard grades of D, DV, F, FV, NC, NP, and NPV.~~ Students with substandard coursework at other colleges or universities need to contact those institutions to see if they are eligible for academic renewal under the provisions of academic renewal of ~~said that~~ institution.

1. ~~Academic Renewal Without Course Repetition may be granted multiple times by the college but a maximum of twenty-four 30 units may be alleviated. Once granted, academic renewal is~~ **irreversible.**
2. ~~Since completion of the work to be disregarded, the student's cumulative grade point average for all units completed at the time of adjustment must be at least 3.0 for 18 semester units, 2.5 for 24 semester units, or 2.0 for 30 units.~~
3. **Options for Academic Renewal and Specific Criteria**
4. To be eligible for academic renewal, the student must meet one of the following criteria at the time of adjustment:
 - a. Option 1: Complete at least 18 consecutive semester units with a minimum of a 3.0 GPA.
 - b. Option 2: Complete at least 24 consecutive semester units with a minimum of a 2.5 GPA.
 - c. Option 3: Complete at least 30 consecutive semester units with a minimum of a 2.0 GPA.
5. The cumulative grade point average may include coursework completed at Mt. San Antonio College and other **REGIONALLY** accredited colleges or universities, ~~and must be from coursework completed in sessions subsequent to the substandard work that is being renewed.~~ Courses used to qualify for Academic Renewal which were completed at another college or university must be verified by official college transcripts ~~sent to the Admissions & Records Office at Mt. San Antonio College.~~

- ~~6. A time period of at least two years must have elapsed since the end of the term of substandard work to be disregarded.~~
- ~~7. Renewed coursework cannot be used in awarding of a certificate, degree, or transfer certification.~~
- ~~8. Academic renewal will apply only to substandard grades: D, F, and NP.~~
- ~~9. The permanent academic record shall be annotated in such a manner that all work remains legible, ensuring a true and complete academic history.~~
- ~~10. Mt. San Antonio College does not guarantee that academic renewal will be honored by institutions outside of the District. This determination will be made by the transfer institution.~~
11. The Admissions and Records and Counseling departments at Mt. SAC are responsible for implementing this procedure.
 1. Students requesting academic renewal **must first** meet **first** with a counselor to file a **Petition for Academic Renewal without Course Repetition**.
 2. The Counseling Faculty member will review the student's academic record, determine eligibility, complete and submit the form to the Admissions and Records Office.
 3. Once the Admissions and Records Office processes the form, the transcript will be updated, and the student will be notified of such action.

Annotations on Student's Academic Record

To ensure a true and complete academic history, grades alleviated via Academic Renewal will not be removed from the student's academic record. Instead, they will be annotated and excluded from the grade point average (GPA). **Each course accepted for renewal will continue to be listed on the transcript with the original grade assigned.**

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++Unless exempt - list of exempt courses is available from Admissions & Records*