

Emergency Management Quarterly Report

Sayeed Wadud-Environmental Safety and Emergency Manager

Duetta Wasson – Director of Risk and Safety Management

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Accomplishments:

1. Emergency Response 101- has been completed for managers. This training continues to be scheduled in POD as a monthly training option for staff. To date we have had 341 attendees. Current dates scheduled are as follows:
 - a. In Person –March 7, 2022 @ 10:00 to 11:30 am
April 27, 2022 @ 2:30 to 4:00 pm
May 9, 2022 @ 10:00 to 11:30 am
June 25, 2022 @ 2:30 to 4:00 pm
 - b. Zoom – March 23, 2022 @ 2:30 am to 4:0 pm
April 12, 2022 @ 10:00 to 11:30 am
May 25, 2022 @ 2:30 to 4:00 pm
June 4, 2022 @ 10:00 to 11:30 am
2. Approved Proposal for Active Assailant Incident Training – IM Ready Emergency Service Vendor referral through our College Joint Powers Authority (JPA) for our Property and Liability coverage.
 - a. Threat assessment training scheduled for May 6th and May 16th and 17th.
 - b. We will then schedule a meeting with the different divisions/department to discuss training for their staff
 - i. We will evaluate location on campus
 - ii. Include the threat assessment findings
 - iii. Training will be tailored the location and threats that exist in their area
 - c. Training is slated to begin in fall. Initial date TBD
3. Emergency Response Team (ERT) roster has been finalized – all designees have confirmed their acceptance to the team. Roster has been approved by the Emergency Mgmt Committee (ERM) is a sub-committee of the Health and Safety Committee
4. ERM Committee has also approved language for the Emergency Procedures – final decision to be on a poster for the classroom and offices. A handbook will provided to all employees with more detail. We hope that the poster will assist faculty in having the emergency procedure discussions with their students at the beginning of each educational session.
5. We will be providing a comprehensive building evacuation training to all the building Marshals and Floor Captains. Probable starting date for the training will mid May 2022.
6. Universal Waste Program has now been finalized and posted to the Risk Management Website.
7. Recently AQMD inspected our facilities and issued us NOV (Notice of Violation). MTSAC currently working closely with AQMD to resolve the issue.
8. Chemical Hygiene final draft has been approved.
9. Mitigation of Hazardous Situation: We identified and reported various hazardous situation during our regular walkthroughs. All identified hazardous situations were addressed and

eliminated by Facility management. Also, we responded to swimming pool chemical spill and mitigated the hazards.

10. We are continuing with the disposal of the old chemicals. (Approximately sixty five 55 gallons drums were emptied and disposed).
11. IAQ: Air quality issue with building 23a was addressed and resolved.
12. Will be attending Emergency Management Higher Education Symposium at FEMA headquarter (5-10 June, 2022).

Pending Projects:

1. Final draft Fire Protection and Prevention Program under review.
2. Emergency radio distribution – due to the supply chain issue these radios may not be received until July. We have 30 radios we are renting from the same vendor to equip the campus with.
3. New template for building evacuation teams we have 90% of them completed with building marshal and floor captains identified, they also include assembly area map and building evacuation routes.
4. Updates to the Emergency Operations Plan with the new ERT Team members – ongoing project to update the plans
5. Laboratory Safety Program and Training
6. Hazard Communications Plan and Training
7. Hazardous Chemical Disposal: Bulk disposal verses current disposal method

COVID-19:

1. State is no longer distributing PPE supplies at this time.
 - a. We still have plenty of N95, 3 ply masks, hand sanitizer, disinfectant wipes