



**MT. SAN ANTONIO COLLEGE
PRESIDENT'S CABINET REVIEW OF
REQUESTS TO FILL
3/29/22**

X

Position	Department	FTE	# of Months	Vacancy Reason	Approved	Denied	Comments
Assistant Director, Capital Construction Programs	Facilities-Design and Construction	1.00	12	New	X		
Audio Visual Support Technician	Technical Services	1.00	12	Robert Avila	X		
Business Analyst	Financial Aid, Scholarships and Veterans	1.00	12	David Tran	X		
Chief Fiscal Services Officer	Fiscal Services	1.00	12	New	X		
Financial Aid System Analyst	Financial Aid, Scholarships and Veterans	1.00	12	Heather Zhang	X		
Lead Locksmith	Facilities, Maintenance & Operations	1.00	12	Ricky Tackett	X		
Project/Program Specialist	Technical Services	1.00	12	New	X		
Senior Facilities Planner	Facilities, Design & Construction	1.00	12	Mika Klein	X		
Special Project Director (Temporary)	Technical Services	1.00	12	New	X		
Systems Analyst	Technical Services	1.00	12	New	X		

William J. Scroggins
Reviewed by Dr. Scroggins

March 29, 2022
Date

**** Instructions**

1. Human Resources to complete this form, attach copies of each Request to Fill, and submit to President's Cabinet for approval.
2. Human Resources will notify requesting manager regarding the decision of President's Cabinet (approved, denied, modified, etc.).
3. Human Resources will submit a copy of this form and copies of each Request to Fill to Fiscal Services.
4. Copies of this form will be attached to each Request to Fill and maintained by the Human Resources staff.