



**MT. SAN ANTONIO COLLEGE  
PRESIDENT'S CABINET REVIEW OF  
REQUESTS TO FILL  
2/1/22**

Position	Department	FTE	# of Months	Vacancy Reason	Approved	Denied	Comments
Administrative Specialist IV	Arts	1.00	12	Elizabeth Callahan	×		
Administrative Specialist IV	Vice President, Instruction	1.00	12	Lisa Jackson	×		
Lab Technician, Theater	Theater	0.475	10	Astrid Rodriguez	×		
Professor, Instructional Specialist DHH	ACCESS/DHH	1.00	11	New	×		
Project/Program Specialist	Academic Support and Achievement Center	1.00	12	Martha Lopez	×		
Special Project Coordinator, Noncredit Engagement	School of Continuing Education	1.00	12	Temporary, New	×		

*William J. Scroggins*  
Reviewed by Dr. Scroggins

2.1.22  
Date

**\*\* Instructions**

1. Human Resources to complete this form, attach copies of each Request to Fill, and submit to President's Cabinet for approval.
2. Human Resources will notify requesting manager regarding the decision of President's Cabinet (approved, denied, modified, etc.).
3. Human Resources will submit a copy of this form and copies of each Request to Fill to Fiscal Services.
4. Copies of this form will be attached to each Request to Fill and maintained by the Human Resources staff.