

**IMMEDIATE NEED REQUEST**  
 2021 - 2022

Requested by: (Unit, Department, Division or Vice President)			
		Date to VP:	02.11.2022
Location	(Fill-in)	Reviewed By (Signature):	
Department or Unit:	62300 Transportation	K. McAlpin	<i>K. McAlpin</i>
Division:	Facilities-Maintenance & Operations	K. Bohan	<i>K. Bohan</i>
Vice President:	Administrative Services	M. Rodrigue	<i>M. Rodrigue</i>
		Outcome:	

  

Budget Request(s)		Justification for Request(s)		Funds Requested **			Funding
(List in Priority Order)		An "Immediate Need" is a shortfall in funding that, unless funded immediately, could cause a program to cease to function.		Amount	One-time	Ongoing	Approved
1.	Additional funding for Student Transportation is needed to fund Chartered Student Transportation for the remainder of the Fiscal Year 2021-2022	An Immediate Needs Request has been submitted each year from 2020 and earlier to account for budget shortfalls. The current commitments for Gold Coast Tours and Durham Transportation are \$342,809 not including future increases due to the successful athletic teams in the playoffs.		\$150,000	X		
	Account Number(s):	11000-623000-561000-649000 Transportation- Contracted Services					
2.							
	Account Number(s):						
3.							
	Account Number(s):						

\*\* Please provide documentation to support the amount requested, such as price quotes from vendor, copy of catalog, etc. Also, include any ancillary costs, such as maintenance, annual software upgrades, etc.