

Emergency Management Quarterly Report

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Accomplishments:

1. Emergency Response 101- has been completed for managers. This training is now scheduled in POD as a monthly training option for staff. To date we have had 102 attendees. Current dates scheduled are as follows:
 - a. In Person –January 19, 2022 @ 2:00 to 3:00 pm
February 9, 2022 @ 10:30 to 12:00 pm
 - b. Zoom –February 3, 2022 @ 9:00 am
 - c. Success story as a result of the ER response 101 – situation in November where a faculty member followed the active shooter procedures and locked down her classroom and then reached out to Police and Campus Safety, eventually was cleared
2. Police and Campus safety are coordinating a debrief meeting on the Bomb Threat:
 - a. Role and Responsibility
 - b. Determine if we need an offsite location for students with disabilities to assemble for pickup
 - c. Debrief meeting set for January 19 at 1:00 pm
3. Universal waste management program in place. Area established for Universal waste storage with a cover and locked fencing in the maintenance and operations area.
4. Staff in the warehouse were trained on proper handling of hazardous substances that are used in the Co-Gen plant
5. IAQ (Indoor Air Quality): Two issues with building indoor air quality issues were addressed and resolved.
6. Chemical Purchase Tracking: System in place to track chemicals purchased at MTSAC.
7. Mitigation of Hazardous Situation: We identified and reported various hazardous situation during our regular walkthroughs. All identified hazardous situations were addressed and eliminated by Facility management. Also, we responded to swimming pool chemical spill and mitigated the hazards.
8. We are continuing with the disposal of the old chemicals. (several rusted Glycol Propylene drums).

Pending Projects:

1. Fire Safety: A comprehensive Fire Protection and Fire Prevention plan draft with assembly guidelines is completed, pending review and approval.
2. Chemical Hygiene plan – completing the list of chemicals stored on campus in order to finalize
3. Hazardous Chemical Disposal: we are evaluating bulk disposal verses current disposal method

4. Emergency radio distribution – ordered 100 new radios/Motorola is backed up in their production of radios, new delivery date is now March – Event Services has a small number that can be redistributed once we get chargers for them
5. New template for building evacuation drills – we have received about a ¼ of them, reminder email was sent on January 14, 2022. Live training for staff on role and responsibilities of the building Marshal and floor captain will take place upon approval of the plans.
6. Active Shooter campus training – initial meeting for campus stakeholders meeting January 19
7. Updates to the Emergency Operations Plan and Emergency Operations team members identified and updated

COVID-19:

1. Still obtaining from states supplies – usually take a week to receive
 - a. Tubs of wipes – 150 buckets ordered bi-weekly
 - b. N95 masks from the state have been replaced
 - c. We have conducted 75 N95 evaluations for staff over the last couple of weeks
 - d. We will be evaluating the spring schedule to determine classroom PPE Kits 100 box of medium, large and extra large