

IMMEDIATE NEEDS REQUEST
2020-2021

Requested by: (Unit, Department, Division or Vice President)		Police & Campus Safety Department			
		Date to VP: 12/10/2020			
Location	(Fill-in)	Reviewed By (Signature):			
Department or Unit:	Police/Campus Safety	M. Williams			
		Date to Cabinet:			
Division:	Administrative Services	Outcome:			
Vice President:	Mr. Morris Rodrigue				
Budget Request(s)	Justification for Request(s)	Funds Requested **			Funding
(List in Priority Order)	An "Immediate Need" is a shortfall in funding that, unless funded immediately, could cause a program to cease to function.	Amount	One-time	Ongoing	Approved
Purchase (1) Ford Explorer to replace Chief's vehicle	The vehicle (Ford Explorer: T-184) which is assigned to the Chief of Police & Campus Safety needs to be replaced due to advanced age/mileage (2012/100K) and the increased cost associated with maintaining the vehicle. While the vehicle remains in service, it continues to sustain multiple mechanical failures, to include the loss of power and the need to replace major vehicle components. As the vehicle ages, it will continue to be taken out of service for unscheduled maintenance, while the repair cost mount. Over the course of the past eighteen months our mechanics have expressed a desire to replace the vehicle. The funding (\$45,000.00) needed to replace the vehicle will be off set by the sale of four (4) surveyed P&CSD vehicles, that are estimated to generate between \$10,000.00 (minimum) to \$15,000.00 in revenues.	\$45,000.00	\$45,000		
Account Number(s):					