

MT. SAN ANTONIO COLLEGE

Human Resources

REQUEST TO FILL - FACULTY POSITION

****This form is used to gain approval prior to recruiting for a position. Instructions for completing this form are located on the back.**

Discipline/Title: Professor, Graphic DesignDepartment: Commercial & Entertainment ArtsDivision: ArtsMonths per Year: ☒ 10 months ☐ 11 months ☐ 12 months#Days per Year: ☒ 175 ☐ 195 ☐ 210 ☐ Other: _____☒ Funded: _____Former Employee (if applicable): Brian Bouskill☐ Newly Funded Position Fiscal Year _____☐ Tenure Track☐ Temporary Faculty (one year)

APPROVED IN CABINET ON 11/3/20

Please list any changes in the budgeted position as described above (i.e., title, time, term, etc.).

Background and Rationale (use back of form if additional space is needed):

Need for replacement in order to complete and implement two critical new additions to the program. These additions are four new Level 2 certificates and an entirely online, Level 1 certificate.

Please list the Account Number(s) and Budget Amount(s) that is/are being used to fund this Position. **This section MUST be completed in order to provide budget for the position.**

Account Number(s): 11000 376000 111000 103000 1100100 % Amount \$ 124,331

Account Number(s): _____

_____ % Amount \$ _____

Funding: (check all that apply) ☒ General Fund Unrestricted ☐ Restricted Funds ☐ Categorical ☐ Grant
☐ Annual renewal of this position is contingent upon the College's receipt of continued funding

Duration (if grant funded): Beginning date: _____ End date: _____

Comments: _____
_____**Signatures:**


1. Requesting Manager Signature

Irene Malmgren

Digitally signed by Irene Malmgren

Date: 2020.11.19 16:08:57 -08'00'

11-17-2020

Date

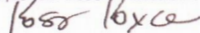


4. Human Resources Signature

11.30.2020


Date

2. Division Vice President Signature



Date

11.19.20



5. Vice President, Human Resources

11/30/20

Date

3. AVP Fiscal Services Signature

Date

FA9965

☒ Funding available ☐ Funding not available Position Number: _____ Contract Number: 111001

Comments: _____
_____**Reviewed by President's Cabinet, the following action was taken on the above request:**

☒ Approved to fill immediately ☐ Denied ☐ Modified

If position **does not have funding**, provide funding directions: _____Rationale: _____



6. Signature of President/CEO

December 1, 2020

Date

MEMO

To: Dr. Bill Scroggins
Re: Prioritization of Requests for Faculty Positions
From: AMAC
Date: November 2, 2020

At today's Academic Mutual Agreement Council meeting, the requests for faculty positions for 2020-21 were prioritized as follows:

Approved
in Cabinet
on
11/3/20.
2nd
Chemistry
hire
included.

1. Graphic Design
2. EOPS/CARE Counselor (*Categorically funded*)
3. Chemistry (1 of 3)
4. Biology (Marine/Environment)
5. Fire Technology
6. Printmaking-Drawing
7. History/US and American Women's History
8. Library Science, General Librarian
9. Counseling (1 of 2)
10. Psychology

11. Theater
12. Instructional Specialist (DHH Emphasis)
ACCESS (NC)
13. Child Development
14. Mental Health Technology (Psychiatric
Technician)
15. Astronomy
16. Film and Television
17. American Sign Language and Interpreting

Not yet ranked: (alphabetical)

Biology (Majors)
Biology (Microbiology)
Ceramics
Chemistry (2 of 3)
Chemistry (Organic 3 of 3)
Counseling (2 of 2)
Engineering Technology and Construction
Technology
English
Figure Drawing

Geology
Men's & Women's Assistant Cross Country and
Track & Field, Special Events
Music (Piano and Theory)
Music, Audio Arts (MUSA)
Nursing
Painting
Painting, Drawing, Two-Dimensional Design
Political Science

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