

EW & P/NP Communication  
Sunday, November 22, 2020

At Senate Exec today we acted on behalf of the full Senate to approve continuing the EW and P/NP implementation utilized in fall into winter. We did not act on the same for spring because the Exec Board determined it was essential to have full Senate weigh in on Spring Semester, which we plan to do at the 12/3/2020 full Senate meeting.

**Final Exec Board Work Group Recommendation for fall adopted for winter (and under consideration for spring)**

- Allow P/NP grading option only for courses previously approved through curriculum to include P/NP grading option. All other courses return to standard letter grade (with exception to F grades-see below).
- All students who earn and "F" be granted a NP for winter & spring 2020- students will not receive and F grade on their Mt. SAC transcript for winter 2021 term.
- Extend P/NP grading option to the deadline of two days following the faculty member submission of grades for courses approved for P/NP grading option to give students more time to select appropriate action. Continue to recommend that students meet with a counselor to make informed choice.
- Extend EW deadline- students can opt to withdraw from a class through the day before the last day of instruction of a short-term class and the Sunday before exams for full-term class. An "EW" will be assigned for all of these withdrawals.

I've reviewed the following and updated for Winter 2021.

Thanks all,  
Chisa

**EW – Excused Withdrawal**

The California Community Colleges Chancellor's Office permits colleges to allow students to withdraw from classes with an "excused withdrawal" or EW.

It is agreed that students will have the ability to utilize the EW option in the same manner in Winter 2021 as in spring and fall 2020:

- Students can opt to withdraw from a class through the day before the last day of instruction of a short-term class and the final class meeting date of a full-term class. An "EW" will be assigned for all of these withdrawals.
- Faculty should still drop students who "no show" – these drops should be processed immediately. If completed immediately after ascertaining the student is a no show, the student will not receive a "W".
- Students who drop classes during the term by the deadline to drop with EW will receive refunds if they paid for their classes (only impacts students who did not receive a fee waiver).

- Holds will be removed to allow students to do this.
- All drops on/after CENSUS will get full refund and an “EW” grade. Drops before census (DB,DF and DG) will get full refund and NO GRADE.
- Students who do not attend a course and are not dropped or do not withdraw on their own, will be billed and will have a financial obligation (hold) on their records. Additionally, students who do not attend, are not dropped and do not withdraw will receive an “F” or “NP”.
- The EW mark will not be detrimental to the student in computing their Mt. SAC progress status, however, there may be implications for students receiving federal benefits, including Veterans benefits.

### **Pass/No Pass – Extending the Deadline to Change Grading Option**

The ‘normal process’ requires students to select a grading option of either a standard letter grade or a pass/no pass by a specific date – if the course is eligible to be taken in a pass/no pass grade option. Similar to the Spring 2020 semester, it is agreed that we will extend the deadline to allow students to change their grading option for courses that are approved to be taken P/NP. Additionally, all students (except those in the classes listed below\* which require a letter grade) who receive an “F” will have the “F” grade changed to “NP”.

\*Classes that are not able to be taken P/NP because of discipline specific requirements:

#### **Technology and Health Courses Requiring a Letter Grade**

Nursing: 1A 1B 2 3 4 5 6 7 8 9 10

Respiratory Therapy: 53 59 60 61

Mental Health: 40 56 58D 70 72 73T

#### **Business Division Courses Requiring a Letter Grade**

Paralegal Courses (PLGL)

Business Law Courses (BUSL)

Child Development (CHLD)

BUSA 58