



October 6, 2020

1. Cabinet reviewed and commented on the following information items:
  - a. In a *School Services of California* article, [Recovery not Cut-and-Dried According to UCLA Forecasters](#), UCLA economists predict that the recovery will be a mixed bag. The Gross Domestic Product is projected to see very strong growth in the 3<sup>rd</sup> quarter (an annualized rate of 28.3%), which is measured from a really terrible 2<sup>nd</sup> quarter. Even with this uptick, the national GDP remains 4.5% lower than at the end of 2019. The projections for unemployment are expected to be much of the same with an expected stabilization near the end of 2022. The impact to communities of color will be disproportionately harsh with unemployment gaps between high- and low-wage jobs. The GDP recovery will be stronger than the unemployment recovery. We should continue to see a lot of our students and families with continuing economic problems. Even California is not very good at helping those at the bottom of the economic structure. This may be a crisis for us in the economic recovery due to the cost of housing in California. If California can get through 2021-22, then there will be a good chance that the State revenues will recover so that the community college funding will recover. Will Mt. SAC attendance recover and will students come back to school? The profile of our students mean they will still be in an economic distress. We will be challenged to restore attendance during this economic recovery period. Hopefully there will be investment by the government. The way Mt. SAC's programs emphasize high demand jobs, we are well-positioned to help with the unemployment recovery. This will need to be our focus.
2. Revisions to [Assembly Bill 392, Peace Officers: Deadly Force](#) has really tightened up the criteria for the use of deadly force which has allowed such actions in a broad range of circumstances, with Governor Newsom [signing the Bill into law](#). With the recent change in state law, deadly force will be allowed only when there is a threat to life or bodily harm to the officer or others, or if escape from arrest by a person who could cause bodily harm or pose a lethal threat. It will be interesting to see how this law is implemented through training and application in on-the-ground officers. The standard of reasonableness remains for use of deadly force—still a judgment call. What happens in the handling of officer involved use of deadly force and how the legal system deals with this will be an area of concern.
3. Proposed new [BP 7160](#) and [AP 7160](#) – Professional Development provides for Policy and Procedure related to faculty and staff professional development. Human Resources led this work, and the BP and AP have been reviewed and recommended through the shared governance process. Cabinet recommended referencing other BP/APs that deal with professional development and the EEO Plan in these new BP/APs. **Abe will revise with additional references.**
4. The Chancellor's Office issued [Executive Order 2020-09 – Temporary Suspension of Regulations Related to the Deferral of the Faculty Obligation Number Penalties](#). This Executive Order allows the temporary suspension of any penalties related to colleges meeting their minimum Faculty Obligation Number (FON). Locally, AMAC has agreed that the faculty hiring prioritization process will continue this Fall. Bill indicated that only a limited number of hires will likely be authorized this Fall with more hiring reviewed after the January budget proposal for 2021-22 is issued by the Governor. We want to be cautious and keep options open for the possibility that community college funding may be cut.

5. The County of Los Angeles Department of Public Health issued a [Revised Health Officer Order](#) dated October 2, 2020, which loosens the previous order to allow the reopening of indoor nail salons and outdoor children's playgrounds. There are no changes for community colleges in the revision.
6. The California Community Colleges Athletics Association COVID-19 Working Group has issued a [revised Spring 2021 Contingency Plan](#) that moves women's tennis and cross country to the Spring. The [discussion](#) among the South Coast Conference CEOs is that if athletics were brought back to campus, testing would be required for athletes to be on campus. This would carry a large price tag—at least given currently available test methods. We would also need to have at least four teams per sport in the South Coast Conference to compete in the Spring season. In listening to messages from fellow CEOs, there is not enough commitment from colleges to field teams for competitions, even in the Spring. There is a good chance that we will bring back athletic training, scrimmages, or practice games, but not much else.
7. The Chancellor's Office issued a [Memo on Disaster Relief Emergency Services Financial Aid](#), which provides guidance about the program. There is \$11M appropriated in emergency financial aid to be used to provide disaster relief emergency student financial aid to California community college students. The distribution of funds is based half on residency and eligibility for financial aid and half on the number of students whose fees are waived with College Promise Fund (which Mt. SAC does not do). Mt. SAC has applied for these funds and we are hopeful for funding.
8. The Chancellor's Office issued a [Memo on the September Revision to the 2019-20 Second Principal & 2020-21 Advance Apportionment](#), which is just a tightening up of their estimates from the Advance 2020-21 issued in August. From a cash flow perspective, the State is front loading as much cash into the first half of the year trying to make sure that, in dealing with the huge deferrals, colleges that may be low on cash do not have to borrow until the second half of the year. Our deferral looks like it might be approximately \$45.1M, which is in the same range of deferrals as previously expected. Our initial analysis is that we will not have to do a TRAN or some similar borrowing, but, once we close the books for 2019-20, we will have a better idea of what we may need in cash to meet the deferrals.
9. The [Request to Fill Log](#) was reviewed.
10. Cabinet was joined by Adrienne Price, Director of Grants, to provide a [Quarterly Grants Update](#).  
Highlights:
  - In the Fiscal Year 2020-21, there are 31 active grant funded projects, with a total fiscal year funding of \$6,679,817.
  - There have been several new grant applications submitted in the first quarter of 2020-21:
    - In July and August, the Grants Office worked with Doug Todd on a new proposal for the LA 84 Foundation. We have had a long-standing relationship with the Foundation and the annual Youth Days events. We were approached by the LA 84 Foundation to talk about what a future application would look like once the Stadium was completed. They asked us to take on a few additional projects: (a) a track and field community training program including clinics at regional K-8 schools; (b) track and field and cross country coaching clinics; and (c) a cross country community training program including outreach and clinics at regional middle schools. A proposal for a little over \$300,000 has been submitted for this work.
    - The California Department of Education Child Development Training Consortium is a long-standing project at Mt. SAC, renewed annually. With this grant, we are able to provide direct aid to students who complete child development courses toward their credentialing. The award for this grant is \$13,800 and is a little more than we received last year.
    - A grant was submitted last week to the California Department of Social Services for CalFresh Outreach Services. The State moved the deadline up, and this grant would start next October. If awarded, this would

be Mt. SAC's second three-year award. Our request is a little over \$240,000 over a three-year period. This grant requires an in-kind match which we are able to do with existing staffing from Mt. SAC.

- The National Science Foundation – Inclusion Across the Nation of Communities of Learners of Underrepresented Discoveries in Engineering and Sciences would be a planning grant working with Cal Poly Pomona as the lead institution in the amount of just under \$35,000. The focus is specifically on civil engineering and includes using adaptive learning and inclusive methods of teaching to improve the program here and transfer to Cal Poly.
  - The Grants Office is currently exploring the following grant applications:
    - US Department of Labor, Strengthening Community Colleges Training Grants which would focus on high-demand programs based on regional labor market data.
    - US Department of Education, Fund for the Improvement of Postsecondary Education, Open Textbooks Pilot Program would create new open-source textbooks and expand the use of such textbooks.
    - US Department of Education, ReTHINK Adult Education Challenge would fund adult education providers to design pre-apprenticeship programs that prepare learners for apprenticeships and employment.
    - Federal Aviation Administration, Aviation Maintenance Technical Workers Workforce Development Grant Program would establish new educational programs or improve existing programs in aviation maintenance, as well as establish scholarships or apprenticeships in the aviation maintenance industry.
    - Federal Aviation Administration, Aircraft Pilots Workforce Development Program is designed to provide high school students with aviation education to prepare students to become aircraft pilots, aerospace engineers, or unmanned aircraft system operators.
    - National Science Foundation, Improving Undergraduate STEM Education, Hispanic-Serving Institutions Program would finalize a pathway program of major engineering preparation prior to matriculation into Cal Poly Pomona.
11. Human Resources submitted an [Immediate Need Request](#) for legal services in the amount of \$50,000. This request will be resubmitted when the money is needed.
12. Morris reported that, currently, the College receives approximately \$1.6 to \$1.8M in restricted Lottery funds but does not fully expend them, resulting in a significant build up in the year-to-year carryover budget. With the approval of AB 2884 adding more flexibility to the use of restricted Lottery funds, he recommends that we build a budget that temporarily exceeds our annual estimated allotment such that we reduce the carryover.
13. Abe reported that the Dean of Access and Wellness job description has been updated and is posted.
14. Audrey reported:
- The Food Pantry is set to restart next week.
  - The Student ID card distribution is scheduled for next week.
  - Over 100 students attended the Freshman Reconnect event; it was a very fun event.
  - Tom and Audrey are meeting with Grace Hanson to figure out ACCESS administrators cross over. The newly hired Deaf and Hard of Hearing Program Director is expected to start November 1.
  - Student planner mailings are going out with over 300 requests so far.
  - The technology distribution is going well and one more day has been added for the Fall.
  - Student Services is working on virtual events such as Cash for College and is reimagining these events from the past on-campus versions.
15. Richard reported that there have been discussions with the Culinary Arts Program which will be forwarding a proposal to the Return to Campus Workgroup. The program faculty are interested in having more instructional videos recorded in the College kitchens with the assistance of Technical Services. Cabinet's recommendation is that, as the impact to instructional content has been minimal in these courses, this is

not a request that would be accommodated. The risk of COVID exposure is too high for a course that has been able to adapt to online instruction.

16. Items for future agendas (items for the next Cabinet meeting are shown in BOLD)

- a. Develop Budget Reports and Monitoring Protocols for Cost Center Managers (Morris, Doug, 12/15)
- b. Adjustments to the 2020-21 budget to Meet State Allocation Reductions (**ALL, as needed each Cabinet**)
  - 1. Limiting Short-term Hourly and Professional Expert Positions
  - 2. Manage Overtime Assignments and Costs
- c. Multiple Measures Placement Workgroup (Joumana, George, and Team, 10/27)
- d. Management Workgroup for SEAP funds (Audrey, Madelyn, and Rosa , 12/8)
- e. Student Centered Funding Formula—Continued Follow Up
  - 1. Noncredit Support of SCFF & Multiple Measures (Madelyn, 12/15)
  - 2. Implementing SCFF Research Agenda and Data Reporting/Analytics (Barbara, 10/20)
  - 3. Auto Award/Near Completion (Audrey, George, Francisco, Dale, 11/10)
  - 4. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup-- Francisco, 11/17)

17. Quarterly Reports to Cabinet

- a. Emergency Response Plan Quarterly Report (**Duetta, 10/13**)
- b. Room Utilization/Capacity-Load Ratio Project (Gary, Mika, Joumana, and Kevin, 10/20)
- c. Faculty Position Control Quarterly Report (Joumana and Rosa, 11/03)
- d. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 11/17)
- e. IT Projects Quarterly Report (Dale, 11/10)
- f. Grants Quarterly Update (Adrienne, 1/5)
- g. Dual Enrollment at Local High Schools Quarterly Report (Joumana, Joel, Marlyn, and Lina, 10/27)
- h. International Student Quarterly Update (George, 12/8)
- i. Academic Support Coordination Project Quarterly Report (Madelyn and Meghan, 10/20)
- j. Title IV Quarterly Update (Lianne and Lisa, 1/19)